

TWIN LAKES REGIONAL SEWER DISTRICT

"Protecting the Environment Today for Tomorrow's Generations"

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BOARD OF TRUSTEES MEETING

1/12/23

TRUSTEES PRESENT:	DICK LEIS	PRESIDENT
	BRUCE WILSON	VICE-PRESIDENT
	JANET FAKER	SECRETARY
	DONALD KOLESZAR	TREASURER
	TAYLOR GIBSON	BOARD MEMBER

TRUSTEES ABSENT:	BRAD WARD	BOARD MEMBER
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ATTORNEY:	DONALD TRIBBETT
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MANAGER:	MIKE DARTER
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OFFICE/HR/FINANCIAL MANAGER: JACKIE FRANKLIN

Mr. Koleszar opened the meeting at 5:30 pm.

Mr. Koleszar asked for Nominations for New Officers for 2023. Board discussion held. Mr. Koleszar then nominated Mr. Leis for President, replacing Jamie Rough whose term expired. Mrs. Faker made a motion to approve the nomination, seconded by Mr. Wilson.

Vote Ayes 5 Nays 0

Mr. Koleszar nominated Mr. Wilson for Vice President, replacing Aaron Ruemler who resigned. Mrs. Faker made a motion to approve the nomination, seconded by Mr. Leis.

Vote Ayes 5 Nays 0

Mr. Koleszar nominated Mrs. Faker for Secretary. Mr. Leis made a motion to approve the nomination, seconded by Mrs. Gibson.

Vote Ayes 5 Nays 0

Mr. Leis nominated Mr. Koleszar for Treasurer. Mr. Wilson made a motion to approve the nomination, seconded by Mrs. Faker.

Vote Ayes 5 Nays 0

PUBLIC COMMENT:

Mr. and Mrs. Little, TLRSD customers and owners of Our Little Adventure resort, requested non-compliance fees to be waived until work is completed. Board discussion held. Mrs. Faker made a motion to stay with precedence and then withdrew the motion. Mr. Koleszar made a motion to suspend non-compliance fees for 60 days beginning January 12, 2023, subject to reinstatement if not connected to the public sewer; seconded by Mrs. Faker.

Vote Ayes 4 Nays 1 (Mr. Wilson)

OLD BUSINESS:

SECRETARY'S REPORT:

Mrs. Faker asked for a motion to approve the minutes of the December 1, 2022 regular scheduled meeting, Mr. Leis made a motion to approve minutes, seconded by Mr. Wilson.

Vote Ayes 5 Nays 0

COMMITTEE REPORTS:

Finance Committee:

Mr. Koleszar presented Debt Service Reserve CD bid results. Board discussion held. Mr. Koleszar made a motion to approve purchase of CD from BMO Harris for 12 months with maturity date of 12/28/2023 in amount of \$1,154,600.00 at 4.917%, seconded by Mrs. Gibson.

Vote Ayes 5 Nays 0

Mr. Koleszar presented November and December 2022 Investment Summaries, November 2022 Financials, December 2022 and January 2023 liens, and Non-Compliance charges.

Personnel Committee:

No Report

Project Committee:

Mr. Joe Tierney, GRW, gave an update on the November 29, 2022 progress meeting. Board discussion held. Mr. Tierney will contact Joe at Rothenberger on project progress. The next progress meeting will be held on January 24, 2023.

Legislative/Review Committee:

No Report

Executive Committee:

No Report

SUPERINTENDENT'S REPORT:

Mr. Darter summarized the Incident Report; 65 calls. Operators did well through the holidays and cold snap at end of December.

Mr. Darter presented Mr. Loughery's customer request to remove late fee on his account. Mr. Koleszar made a motion to deny request, seconded by Mr. Wilson.

Vote Ayes 5 Nays 0

Mr. Darter present IT Quotes with Roeing.com and Abstract Technology Group. Board discussion held. Mrs. Franklin, TLRS Office/HR/Financial Manager, will also obtain local IT Quotes for the February 9, 2023 meeting.

Mr. Darter presented WSI Training Agreement for 2023 for Operations staff in the amount of \$11,560.00 to be held from February 28, 2023 - March 2, 2023. Mr. Koleszar made a motion to approve, seconded by Mrs. Gibson.

Vote Ayes 5 Nays 0

Mr. Darter presented corrected Destruction of Documents form. Mr. Koleszar made a motion to approve, seconded by Mr. Wilson.

Vote Ayes 5 Nays 0

Mr. Darter presented Outstanding Check, Check# 17748 in the amount of \$72.70 written on 9/10/2020 to be removed from TLRS books for non-cashing per SBOA time limitations. Mrs. Faker made a motion to approve, seconded by Mr. Wilson.

Vote Ayes 5 Nays 0

Mr. Darter presented Annual Summation of plants; all performed well.

ATTORNEY'S REPORT:

Mr. Tribbett presented his 2023 Attorney Retainer Agreement in the amount of \$3,000.00. Mr. Koleszar made a motion to approve, seconded by Mrs. Faker.

Vote Ayes 5 Nays 0

Mr. Tribbett gave an update on Desch lawsuit. Mr. Tribbett filed **Writ of Execution** to sell property to pay attorney fees. SRI to perform sales but needs judge's order per SRI. Mr. Tribbett also asked for additional attorney fees with judge.

Mr. Tribbett gave an update on Fain lawsuit.

TREASURER'S REPORT:

Mr. Koleszar made a motion to pay all claims as follows:

Operation & Maintenance Fund claim voucher in the amount of \$ 193,020.84,

Capital Improvement Fund claim voucher in the amount of \$ 2,250.00,

Payroll Fund – Board of Trustees claim voucher in the amount of \$ 700.00,

Payroll Fund – Employees claim voucher in the amount of \$ 89,624.32,

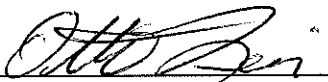
Employee Benefits – INPRS claim voucher in the amount of \$ 13,636.88,

seconded by Mr. Wilson.

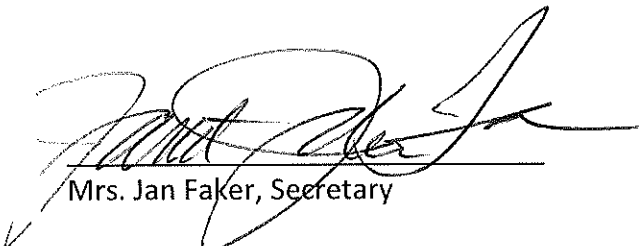
Vote Ayes 5 Nays 0

OTHER BUSINESS:

With no further business before the Board, Mr. Leis made a motion to adjourn at 6:46 pm.



Mr. Leis, President



Mrs. Jan Faker, Secretary