

# TWIN LAKES REGIONAL SEWER DISTRICT

*"Protecting the Environment Today for Tomorrow's Generations"*

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## BOARD OF TRUSTEES MEETING

1/14/21

### TRUSTEES PRESENT:

DICK LEIS	PRESIDENT
JAMIE ROUGH	VICE-PRESIDENT
DONALD KOLESZAR	TREASURER
JOSHUA DIGGS	SECRETARY
JAN FAKER	BOARD MEMBER
ROBERT HOUSER	BOARD MEMBER
AARON RUEMLER	BOARD MEMBER

### TRUSTEES ABSENT:

ATTORNEY: DONALD TRIBBETT

MANAGER: MIKE DARTER

OFFICE FINANCIAL MANAGER: JACKIE FRANKLIN

Mr. Leis opened the meeting at 5:30 pm.

Mr. Rough made a motion for the nomination of 2021 Board of Director Officers; Otto Leis, President, Jamie Rough, Vice President, Donald Koleszar, Treasurer and Aaron Ruemler, Secretary. Mrs. Faker moved for nominations to be closed, seconded by Mr. Diggs.

Vote Ayes 7 Nays 0

Mr. Leis asked for motion to approve 2021 slate of Board Officers. Mrs. Faker moved to approve, seconded by Mr. Diggs.

Vote Ayes 7 Nays 0

### PUBLIC COMMENT:

Mr. Rodger Fain, TLRSD Operations Supervisor, presented COVID 19 Protocol. Board discussion held. Mr. Diggs made a motion to send to Personnel Committee for review and recommendation, seconded by Mr. Rough.

Vote Ayes 7 Nays 0

### OLD BUSINESS:

Mr. Leis opened the public hearing for comment for Ordinance 2020-02. Hearing no comment, Mr. Leis closed the public hearing. Mr. Rough made a motion to adopt

Ordinance 2020-02 increasing NSF return fee from \$25.00 to \$35.00 per occurrence, seconded by Mr. Ruemler.

Vote Ayes 7 Nays 0

**SECRETARY'S REPORT:**

Mr. Leis asked for a motion to approve the minutes of the December 3, 2020 regular scheduled meeting. Mr. Koleszar made a motion to approve, seconded by Mr. Rough.

Vote Ayes 7 Nays 0

**COMMITTEE REPORTS:**

Finance Committee:

Mr. Koleszar presented 2018/2019 Annual Audit, Debt Service CD at 0.40 for 12 months with Merchants Bank, Investment Summary, Non-Compliance charges, and Lien list.

Personnel Committee:

No Report; Committee scheduled a meeting for January 20, 2021 at 8:30 am to discuss COVID 19 Protocol.

Project Committee:

GRW will attend February 11, 2021 board meeting.

Legislative/Review Committee:

HB 1038, HB 1116, HB 1164, HB 1231, HB 1234, and HB 1287 updates.

Executive Committee:

No Report

**SUPERINTENDENT'S REPORT:**

Mr. Darter summarized the Incident Report; end of year total was 729 calls, compared to 800 calls for 2019.

Mr. Darter summarized the Operations Report from November 15, 2020 to December 26, 2020. 16.5 million gallons of water treated, all treatment facilities in compliance with permits.

Mr. Darter presented the 2021 Retainer Agreement with Tribbett Law Office in amount of \$2,000 annually. Mr. Rough made a motion to approve, seconded by Mr. Diggs.

Vote Ayes 7 Nays 0

Mr. Darter presented Mrs. Gray's request to remove repair charges to replace grinder do to fire damage. Mr. Ruemler made a motion to deny request and within 30 days to pay invoice, or authorization to add amount to her sewer bill if not paid within the 30 days, seconded by Mr. Rough.

Vote Ayes 7 Nays 0

Mr. Darter presented Donnelly request. Mr. Rough made a motion to deny removal of penalty, seconded by Mr. Koleszar.

Vote Ayes 7 Nays 0

Mr. Darter presented SUO Violations; certified letters were sent to each customer in violation. Mr. Rough made a motion to fining at \$5.00 per day starting January 1, 2021, seconded by Mr. Ruemler.

Vote Ayes 7 Nays 0

**ATTORNEY'S REPORT:**

Mr. Tribbett discussed Upper Jacobs Lift Station.

Mr. Tribbett provided update on the Desch lawsuit; filed motion for summary judgment on January 7, 2021. Court dates are for March 18, 2021 @ 3:00 pm, and May 10, 2021 at 1:30 pm if March date is canceled.

**TREASURER'S REPORT:**

Mr. Koleszar made a motion to pay all claims as follows:

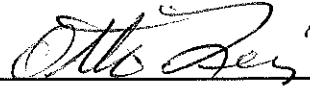
Operation & Maintenance Fund claim voucher in the amount of \$ 155,775.74,  
Capital Improvement Fund claim voucher in the amount of \$ 12,068.00,  
Payroll Fund – Board of Trustees claim voucher in the amount of \$ 300.00  
Payroll Fund – Employees claim voucher in the amount of \$ 83,179.10,  
and Employee Benefits – INPRS claim voucher in the amount of \$ 12,404.64,  
seconded by Mr. Rough.

Vote Ayes 7 Nays 0

**OTHER BUSINESS:**

None

With no further business before the Board, Mr. Leis made a motion to adjourn at 6:40 pm.



Mr. Leis, President



Mr. Ruemler, Secretary