

**BOARD OF TRUSTEES MEETING
APRIL 28, 2005**

TRUSTEES PRESENT:	JIM SMITH	PRESIDENT
	ART ANDERSON	TREASURER
	REGGIE SHIREMAN	VICE PRESIDENT
	PATRICK NOVOTNY	SECRETARY
	LARRY DUNN	
	CHARLES BURKE	
SUPERINTENDENT	MIKE DARTER	
UMBAUGH C.P.A.	JEFF ROWE	
ABSENT	DONALD TRIBBETT	ATTORNEY
	LOYD CLERGET	

The meeting was called to order at 1.00 pm by Mr. Smith.

- A motion was made to accept minutes of the April 14th meeting by Mr. Shireman, seconded by Mr. Anderson

Vote Ayes 6 Nays 0

- Mr. Smith and Mr. Anderson reported on a conversation held with Keystone Consulting regarding the upgrade of ledger software, windows based program for a fee of \$5000.00 for the District's office.

- A motion was made to accept and approve the purchase of the ledger software program from Keystone Consulting, in the amount of \$5,000.00 by Mr. Burke, seconded by Mr. Shireman.

Vote Ayes 5 Nays 1 – Mr. Novotny

- Mr. Jeff Rowe, of H.J. Umbaugh & Associates, gave a report on financials for year end 2004 and provided handouts of the report to all Board members.
 - Mr. Anderson, Mr. Darter, Mr. Shireman, and Mr. Smith discussed problems with reduced revenues with Mr. Rowe.

Treasurer's Report

- Mr. Anderson presented the Operational and Maintenance claim voucher in the amount of \$34,195.33.

- A motion was made to approve the claim voucher by Mr. Burke, seconded by Mr. Novotny.

Vote Ayes 6 Nays 0

- Mr. Anderson presented a claim voucher for the Phase I and II Construction in the amount of \$1,009,397.64.

- A motion was made to approve the claim voucher by Mr. Novotny, seconded by Mr. Dunn.

Vote Ayes 6 Nays 0

- Mr. Anderson presented a claim voucher for the Phase III construction project in the amount of \$212,960.00.

- A motion was made to approve the claim voucher by Mr. Burke, seconded by Mr. Novotny.

Vote Ayes 6 Nays 0

Committee Reports

Personnel:

- Mr. Shireman reported on request made by Mr. Darter to hire Sandra Janes at \$10.50 per hour. The Personnel Committee recommends approval of Mr. Darter's request to hire Sandra Janes. Discussion was held concerning the ability of the Auditors Office to be able to pay a higher rate than the rate set for the position. If necessary, the District would pay Mrs. Janes \$10.08 per hour until all needed paperwork was completed through the Auditor's Office at which time her rate would go to \$10.50 per hour.

- A motion was made to hire Mrs. Janes by Mr. Anderson, seconded by Mr. Dunn.

Vote Ayes 6 Nays 0

- Mr. Shireman reported on request made by Mr. Darter, to increase Jason Norman's pay from \$14.40 per hour to \$ 14.90 per hour. The Personnel Committee recommends approval of Mr. Darter's request to increase Mr. Norman's pay.

- A motion was made to increase Mr. Norman's pay by Mr. Novonty, seconded by Mr. Burke.

Vote Ayes 6 Nays 0

Projects:

- Mr. Burke reported on plans for new office building by Tillet Engineering at a Projects Committee meeting.
- Discussion was held on tap fees policy and whether the Board should change the amount charged to tap on to the collection system. The subject was taken under advisement for Board consideration until later Board meeting.

Carroll County:

- Mr. Campbell had no report at this time.

Superintendent's Report:

- Mr. Darter reported there were 8 incident reports, all of which were responded to and resolved in a timely manner.
- Mr. Darter reported there were 16 complaints made from the Phase I and II construction project.
- Mr. Darter discussed the Phase III public meeting for June 18th, at 11:00 AM, at the Twin Lakes High School gymnasium. Confirmation will be provided at the next Board meeting.
- Mr. Darter discussed a draft briefing document for the Carroll County Council. Ask the Board members to review and comment, prior to the document being sent to the Council.

Engineer's Report:

- Mr. Roland Klockow reported again on Indiana Beach area easement status.
- Mr. Roland Klockow gave a progress report, of the Phase I and II construction project for the 2 previous weeks.
- Mr. Roland Klockow discussed the upgrade to the BMB treatment plant with a target date for end of August to mid-September, for the treatment system to be on line.
 - Reynolds INC., reported 42 type I grinders, 28 type II grinders, 10 type III grinders, 478 lf of 4" and 6" service lines, 2,333 lf 11/4" pressure service lines, and 41 -11/4" service valve assemblies were installed in Phase I construction for the previous 2 weeks

- Reynolds INC., reported 16 type I grinders, 37 type II grinders, 4 type III grinders, 359 lf of 4” and 6” service line, 2 - 2” plug valves, 3 - 3” plug valves, 1 - 3” flush connection, and 2 - 2” flush connections were installed.
- Mr. Darter gave a report on GRW Engineers, on progress of Phase III work.

Public Comment:

- Melanie Green, Bay Front Resorts, provided handouts to the Board and requested that the District install the gravity collector sewer system at their location at no charge.
 - A motion was made for the District to be responsible for installation of the gravity collector sewer system after an agreement was drafted and signed by all property owners of Bay Front Resorts, stating that Bay Front Resorts would be responsible for all maintenance and repair to the gravity collector sewer system, by Mr. Anderson, seconded by Mr. Burke.

Vote Ayes 6 Nays 0

- Allen Henry asked about making payments year around for sewer service when he doesn't live here year round. Mr. Smith and Mr. Anderson responded with explanation.
- Jeff Hunt, Shady Hollow, Phase III talked about not being included in sewer district if possible. Mr. Smith responded with answers.
- Leroy Casey, Norway campground, asked about rates for service being stopped since the water to park residents is turned off and campground is closed and no one can use it during winter months.
- Mike Cochran, Breezy Point Dr, Phase III asked why there were no Carroll county board members and about making higher hook up fees in order to reduce monthly payments. Mr. Smith and Mr. Anderson responded with answers.

A motion to adjourn was made by Mr. Anderson and seconded by Mr. Shireman.

Votes Ayes 6 Nays 0

The meeting was adjourned at 2:18 pm.