

TWIN LAKES REGIONAL SEWER DISTRICT

"Protecting the Environment Today for Tomorrow's Generations"

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BOARD OF TRUSTEES MEETING JANUARY 18, 2007

TRUSTEES PRESENT: JIM SMITH PRESIDENT
ART ANDERSON TREASURER
PATRICK NOVOTNY SECRETARY
WAYNE GARRISON BOARD MEMBER
LARRY DUNN BOARD MEMBER

ATTORNEY: DONALD TRIBBETT
SUPERINTENDENT: MIKE DARTER
ABSENT: TOM PASQUALE BOARD MEMBER

Meeting called to order at 7:05 PM by Mr. Smith, who presided.

Mr. Dunn moved to accept the recommendations of the Nominating Committee for the election of officers for 2007 as Jim Smith; President, Wayne Garrison; Vice President, Art Anderson as Treasurer and Pat Novotny; Secretary, motion seconded by Mr. Anderson.

Vote Ayes 5 Nays 0

Mr. Anderson moved to close election of officers, seconded by Mr. Dunn.

Vote Ayes 5 Nays 0

Mr. Anderson moved to elect the slate of officers as presented, seconded by Mr. Dunn.

Vote Ayes 5 Nays 0

Mr. Smith announced the members of the following committees as such:

- Finance Committee: Anderson (chair), Pasquale
- Personnel Committee: Pasquale (chair), Novotny
- Projects Committee: Garrison (chair), Dunn

Mr. Novotny presented the minutes of the December 14, 2006 regular Board of Trustees meeting for approval.

Mr. Dunn moved to approve the minutes of the December 14, 2006 regular Board of Trustees meeting, seconded by Mr. Anderson.

Vote Ayes 5 Nays 0

TREASURER'S REPORT:

Mr. Anderson presented the recommendation of the Finance Committee to issue a check for \$217.01 for Mrs. Bouwkamp's damage to her lawnmower deck due to running over a shut off valve and moved to pay for the damages. Mr. Garrison seconded the motion.

Vote Ayes 5 Nays 0

Mr. Anderson presented for approval the operational and maintenance claim fund voucher in the amount of \$77,556.57.

Mr. Garrison moved to approve the operational and maintenance fund claim voucher, seconded by Mr. Novotny.

Vote Ayes 5 Nays 0

Mr. Anderson presented for approval for the claim voucher for Phase III in the amount of \$12,611.07.

Mr. Garrison moved to approve the Phase III claim voucher, seconded by Mr. Novotny.

Vote Ayes 5 Nays 0

COMMITTEE REPORTS:

Finance Committee:

Mr. Anderson announced that the Finance Committee recommended denying Mr. Parrish's request after reviewing Section 4(b) of the Sewer Rate Ordinance.

Mr. Anderson announced that the Finance Committee recommended crediting Mr. Smith's account \$44.25 or approximately 50% of the back charges/penalties after reviewing the billing history.

Mr. Anderson announced that the Finance Committee recommended crediting the remaining customers on Albertson Court in the amount of \$151.50. These customers were given notice to connect when no collector sewer was available for them to connect to.

Mr. Anderson announced that the Finance Committee recommended paying Mrs. Bouwkamp for the damage to her lawnmower deck in the amount of 217.01.

Mr. Garrison moved to accept all four of the above items recommended by the Finance Committee, seconded by Mr. Dunn.

Vote Ayes 5 Nays 0

Mr. Anderson presented the Inter-local Agreement – White County.

Mr. Dunn moved to accept the agreement with the addendum to the paragraph to reflect that if present ownership changes then the contract is void, seconded by Mr. Novotny.

Vote Ayes 5 Nays 0

Mr. Anderson announced that the construction account used by Rural Development was closed due to having a zero balance. A new construction account will be set up at the Bank of Wolcott as well as a Payroll account. Four other accounts will also be transferred to the Bank of Wolcott as approved by the Finance Committee.

Personnel Committee: None

Projects Committee:

Mr. Garrison presents Policy 2007-01, Factors Relating to Exclusion of Property Subject to 300 Foot Rule.

- Mr. Smith indicates that any recommendations on this policy should be forwarded to the Projects Committee and to plan on voting on the policy at the next meeting.

Mr. Garrison summarizes the work regarding Mr. Drollinger's request to assist in the cost to relocate the 1 ¼" discharge line and makes a motion to do so as summarized in the draft letter to Mr. Drollinger.

- Mr. Dunn request additional time to research.

Garrison again states his motion, seconded by Novotny.

- Mr. Dunn requests to table the issue.
- Smith calls for a vote.
- Dunn calls to table the issue, seconded by Anderson.
- Smith announces that the Finance Committee will review the issue.

Mr. Garrison discussed the feasibility study with regard to Bio-Town. Mr. Garrison will coordinate with Bio-Town representatives to be present at the February 22, 2007 meeting for presentation.

Old Business: None

SUPERINTENDENT'S REPORT:

Mr. Darter summarized the complaints and incident report.

Mr. Darter presented the workman's compensation resolution for the District to combine with other governmental agencies in Indiana Public Employer Plan, Inc and requests that the Board approve the resolution.

Mr. Anderson moved to adopt Resolution 2007-01, seconded by Mr. Garrison.

Vote Ayes 5 Nays 0

Mr. Darter requests approval to enter into a membership agreement with Indiana Public Employers Plan.

Mr. Anderson moved to enter into the membership agreement, seconded by Mr. Garrison

Vote Ayes 5 Nays 0

Mr. Darter requests that Mr. Cheever's pay be increased to \$1,212.82 biweekly retroactive to the January 8, 2007 (his evaluation date) base on fulfillment of his goals and requirements given to him at his last evaluation.

Mr. Darter also announces that he discovered a math error concerning Ms. Rayburn's pay. Her pay should have been reflected as \$993.64 rather than \$955.42 biweekly as shown in the memo dated 12-8-06.

Mr. Garrison moved to approve the employee pay adjustments, seconded by Mr. Dunn.

Vote Ayes 5 Nays 0

Mr. Darter requests approval to purchase a fireproof filing cabinet from Main Street Computers in the amount of \$4,000.

Mr. Anderson moved to appropriate \$4,000 for the purchase of the fireproof filing cabinet, seconded by Mr. Dunn.

Vote Ayes 5 Nays 0

ATTORNEY'S REPORT:

Mr. Tribbett presents his annual contract to the Board to retain his legal services. Mr. Anderson moved to retain Mr. Tribbett, seconded by Mr. Dunn.

Vote Ayes 5 Nays 0

Mr. Tribbett announces that Mr. Garrison is now an official member of the Board, because IDEM has approved the District's Charter Amendment to add a Carroll County representative.

Mr. Tribbett suggests that the Board set an Executive Session to discuss all pending litigation of the District.

- Smith requests that an Executive Session be held regarding District litigation. Meeting set for Feb. 1, 2007 at 5:00 p.m. to be held at the BMB WWTP.

Mr. Garrison motions to cancel the next week's meeting due to the short period of time between meetings, seconded by Mr. Novotny.

Vote Ayes 5 Nays 0

ENGINEERS REPORT:

Mr. Tierney addresses the Board and announces that he has sent plans and specification for review and approval for Phase III A. Mr. Tierney stated that Rural Development regional office has requested to wait until funding commitment comes in before submitting plans and specifications for Phase III B.

Mr. Tierney also announced that he has been working with the District staff on refining the Phase III database and has also been working on the main line easements.

OTHER BUSINESS:

None

PUBLIC COMMENT:

Customer Ronald Stanley addresses the board regarding his properties being abandoned as well as the charge for the monthly sewer rates.

Mr. Novotny moved to abandon the facilities as of February 25, 2005 and that the monthly bill with regard to these properties would be back billed \$25.25 for four months for a total of \$101.00 back charge, motion seconded by Mr. Dunn.

Vote Ayes 4 Nays 0 Abstain 1 - Smith

There being no further business presented at the meeting, the meeting thereupon adjourned at 8:15 p.m.

Patrick
Novotny, Secretary

Approved:

James Smith, Presiding Officer