

TWIN LAKES REGIONAL SEWER DISTRICT

"Protecting the Environment Today for Tomorrow's Generations"

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BOARD OF TRUSTEES MEETING AUGUST 14, 2008

TRUSTEES PRESENT:	WAYNE GARRISON	PRESIDENT
	JIM SMITH	SECRETARY
	LARRY DUNN	TREASURER
	JOHN MITCHELL	BOARD MEMBER
	LARRY HOLDERLY	BOARD MEMBER
	TOM PASQUALE	VICE-PRESIDENT
	PAT NOVOTNY	BOARD MEMBER

SUPERINTENDENT: MIKE DARTER

ATTORNEY: DONALD TRIBBETT

The meeting was called to order at 7:00 p.m. by Mr. Garrison, who presided.

SECRETARY'S REPORT:

Mr. Smith presented the minutes of the July 24, 2008 regular board of trustees meeting for approval. Mr. Holderly moved to accept the minutes as amended, seconded by Mr. Dunn:

Vote Ayes 7 Nays 0

Mr. Smith presented the minutes of the July 24, 2008 executive session for approval. Mr. Dunn moved to accept the minutes, seconded by Mr. Holderly.

Vote Ayes 7 Nays 0

TREASURER'S REPORT:

Mr. Dunn presented for approval the Operation and Maintenance fund claim voucher in the amount of \$38,875.57. Mr. Smith moved to approve the Operation and Maintenance fund claim voucher, seconded by Mr. Novotny.

Vote Ayes 7 Nays 0

Mr. Dunn presented for approval the Construction fund claim voucher in the amount of \$1,418,163.46. Mr. Smith moved to approve the Construction fund claim voucher, seconded by Mr. Novotny.

Vote Ayes 7 Nays 0

Mr. Dunn presented for approval the Payroll claim voucher in the amount of \$15,111.78. Mr. Mitchell moved to approve the Payroll claim voucher, seconded by Mr. Smith.

Vote Ayes 7 Nays 0

COMMITTEE REPORTS:

Finance/Insurance Committee:

Mr. Dunn reports that the Committee met to review and discuss three customer requests (Jaenicke, Seabolt, Andrews) and provided the committee's recommendation. Mr. Smith moved to approve the recommendation of the committee for each of the customer requests, seconded by Mr. Pasquale.

Vote Ayes 6 Nays 1 (Novotny)

Personnel Committee:

Mr. Pasquale reports that the Committee met to discuss the hiring of a full-time Lab Technician; the Personnel Committee recommends advertising for and hiring for this position. Mr. Smith moved to approve the advertising and hiring for the position of Laboratory Technician, seconded by Mr. Novotny.

Vote Ayes 7 Nays 0

Mr. Pasquale reports that the Operator position has been filled; the District has hired Christopher Blake of Monticello.

Projects Committee:

Mr. Mitchell reports that the Committee met to discuss two customer requests (Freimuth and Bowen) and that these requests are still under advisement with the Committee.

Assets:

Mr. Smith reports that the Office Building is proceeding nicely. The roof is on, the windows are in, the interior door jams are installed, and storm and sanitary sewer work has been started.

Mr. Smith reports that he has received two (2) sealed quotes for the purchase of a truck. The quotes were opened and read aloud; Bartlett Ford (Brookston) quoted the District a price of \$24,226.00 and Gutwein Motor Company (Monon) quoted the District a price of \$24,410.00. Mr. Smith referred the quotes to Mr. Darter for his review. Mr. Darter noted that both Dick Krieg and Bill Defow were asked to provide quotes and neither responded.

Policy Committee:

None

Ex-Officio members: Brayson Hoover, White County Health Dept.
None

OLD BUSINESS:

None

SUPERINTENDENT'S REPORT:

Mr. Darter reported that the District has hired Mr. Blake as the new operator and that his rate of pay falls within the salary ordinance. Mr. Blake will start at \$1,160.00 biweekly.

Mr. Darter reported on the increase in cost for grinder units and appurtenances, and requested approval of revision #7 to Policy No. 2003-05 to reflect the increase in pricing from the supplier. Mr. Smith moved to accept the revision #7 to Policy No. 2003-05 as stated, seconded by Mr. Holderly.

Vote Ayes 7 Nays 0

Mr. Darter requested approval of the Phase I, Division A, Final Contract Change Order, in the amount of \$3,040.00. Mr. Smith moved to approve the Final Contract Change Order for Phase I, Division A, seconded by Mr. Novotny.

Vote Ayes 7 Nays 0

Mr. Darter requested approval of the Phase II, Division A, Final Contract Change Order, in the amount of \$1,190.00. Mr. Smith moved to approve the Final Contract Change Order, seconded by Mr. Holderly.

Vote Ayes 7 Nays 0

ATTORNEY'S REPORT:

Mr. Tribbett reports that he has prepared the Indiana Beach post-settlement agreement and has spoken with Attorney Mr. Hollenbeck briefly and is awaiting a response.

Mr. Tribbett expressed his gratitude to the Board and Staff for the flowers sent regarding his mother's passing.

ENGINEERS REPORT:

Mr. Tierney reported on the Phase III & IIIB Construction and distributed status report.

Mr. Tierney presented and recommended approval of Change Order No. 5, Contract No. 5, in the amount of \$8,608.00. Mr. Smith moved to approve Change Order No. 5, seconded by Mr. Mitchell.

Vote Ayes 7 Nays 0

Mr. Tierney presented and recommended approval of Change Order No. 6, Contract No. 5, for a time extension of 46 calendar days due to lost production due to adverse weather conditions.

Discussion held among Board members.

Mr. Novotny moved to approve Change Order No. 6, Contract No. 5, seconded by Mr. Mitchell.

Vote Ayes 7 Nays 0

Mr. Tierney presented and recommended approval of Change Order No. 2, Contract 1, in the amount of \$34,450.00.

Mr. Smith moved to approve Change Order No. 2, Contract 1, seconded by Mr. Dunn.

Vote Ayes 7 Nays 0

Mr. Tierney presented and recommended approval of Change Order No. 2, Contract 2, in the amount of \$51,600.00.

Mr. Smith moved to approve Change Order No. 2, Contract 2, seconded by Mr. Novotny.

Vote Ayes 7 Nays 0

Mr. Tierney presented and recommended approval of Change Order No. 3, Contract 2, in the amount of \$10,398.00.

Mr. Dunn moved to approve Change Order No. 3, Contract 2, seconded by Mr. Mitchell.

Vote Ayes 7 Nays 0

Mr. Tierney presented and recommended approval of Change Order No. 4, Contract 2, in the amount of \$13,103.03.

Mr. Smith moved to approve Change Order No. 4, Contract 2, seconded by Mr. Holderly.

Vote Ayes 7 Nays 0

Mr. Tierney reports that the next progress meetings are scheduled for Tuesday, September 9, 2008 starting at 9:00 a.m.

Mr. Tierney is working on the draft report for the Phase IV and plans to submit a draft to the District for review and comment by the end of the next Board meeting. Mr. Tierney will coordinate a date for the public informational meeting with Mr. Mitchell.

OTHER BUSINESS:

Mr. Darter reports that he has reviewed the quotes for the trucks and recommends purchasing the truck from the lowest bidder, Bartlett's, with a price of \$24,226.00.

Mr. Pasquale moved to approve the purchase of the new truck from Bartlett's, seconded by Mr. Smith.

Vote Ayes 7 Nays 0

PUBLIC COMMENT:

Mr. Mellon thanked the Board for fixing Dorothy Rader's situation.

There being no further business, Mr. Smith moved to adjourn the meeting, seconded by Mr. Holderly and thereupon adjourned at 7:47 p.m.

James Smith, Secretary

Approved: _____
Wayne Garrison, Presiding Officer