

TWIN LAKES REGIONAL SEWER DISTRICT

"Protecting the Environment Today for Tomorrow's Generations"

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BOARD OF TRUSTEES MEETING

November 12, 2009

TRUSTEES PRESENT: WAYNE GARRISON PRESIDENT
 LARRY HOLDERLY SECRETARY
 LARRY DUNN TREASURER
 JOHN MITCHELL BOARD MEMBER
 PAT NOVOTNY BOARD MEMBER

ATTORNEY: DONALD TRIBBETT

SUPERINTENDENT: MIKE DARTER

ABSENT JOHN JAMES BOARD MEMBER
 TOM PASQUALE VICE PRESIDENT

Mr. Garrison opened the meeting at 7:00 p.m. Mr. Novotny moved to suspend the rules to allow registered speaker, Mr. Kingdon Brady to address the Board, seconded by Mr. Mitchell.

Vote Ayes 5 Nays 0

Mr. Brady addressed the Board regarding his property located within the Phase IIIB Project; Mr. Garrison reported that the Projects Committee will review his request and make a recommendation to the Board.

SECRETARY'S REPORT:

Mr. Holderly presented the minutes of the October 22, 2009 meeting for approval. Mr. Novotny moved to approve the minutes, seconded by Mr. Mitchell.

Vote Ayes 5 Nays 0

TREASURER'S REPORT:

Mr. Dunn presented for approval the Construction fund claim voucher in the amount of \$68,686.99. Mr. Holderly moved to approve the Construction fund claim voucher, seconded by Mr. Novotny.

Vote Ayes 5 Nays 0

Mr. Dunn presented for approval the Operation and Maintenance fund claim voucher in the amount of \$101,730.71. Mr. Mitchell moved to approve the Operation and Maintenance fund claim voucher, seconded by Mr. Holderly.

Vote Ayes 5 Nays 0

Mr. Dunn presented for approval the Payroll claim voucher in the amount of \$32,295.11. Mr. Holderly moved to approve the Payroll claim voucher, seconded by Mr. Novotny.

Vote Ayes 5 Nays 0

Mr. Dunn reported that he spoke with a number of banks regarding investments and reported that the Bank of Wolcott had the highest interest rate of 2.5%. Mr. Dunn requested approval to purchase a Certificate of Deposit in the amount of \$500,000.00 with the Bank of Wolcott for a 24 month term. Mr. Holderly moved to approve the purchase of the Certificate of Deposit as stated, seconded by Mr. Mitchell.

Vote Ayes 5 Nays 0

COMMITTEE REPORTS:

Finance/Insurance Committee:

The Committee met on November 10, 2009 to discuss health insurance coverage for 2010 as well as two proposals for banking services.

Personnel Committee:

No report

Projects Committee:

No report

Review Committee:

No report

Policy Committee:

No report

Assets:

No report

Ex-Officio members: Brayson Hoover, White County Health Dept.

Not present: No report

OLD BUSINESS:

None

SUPERINTENDENT'S REPORT:

Mr. Darter presented the incident report.

Mr. Darter reported that the Finance Committee met on November 10, 2009 to discuss health insurance options for 2010. Mr. Darter presented for approval the committee's recommendation to approve Blue Cross Blue Shield – Option 6 with Davis vision for the health insurance package for 2010. Mr. Dunn moved to approve the committee's recommendation for the health insurance package as stated, seconded by Mr. Holderly.

Vote Ayes 5 Nays 0

Mr. Darter presented and requested approval of the Generator Service Agreements with Huston Electric for Lift Stations 1-5. Mr. Novotny moved to approve the agreements, seconded by Mr. Holderly.

Vote Ayes 5 Nays 0

Mr. Darter reported that the Finance Committee met on November 10, 2009 to listen to two proposals for banking services presented by the Bank of Wolcott and Lafayette Bank and Trust. After review and discussion of the proposals the committee recommended to keep the District's banking services with the Bank of Wolcott. Mr. Darter thanked Mr. Crawn for doing a great job coordinating the meeting and for all of his hard work.

Mr. Dunn moved to accept the committee's recommendation, seconded by Mr. Novotny.

Vote Ayes 5 Nays 0

Mr. Darter presented and requested approval for the 2010 Board Meeting schedule. Mr. Dunn moved to approve the schedule amending the schedule to reflect the November meeting date changing from November 11th to November 9th, seconded by Mr. Novotny.

Vote Ayes 5 Nays 0

Mr. Darter presented and requested approval for the 2010 Holidays. Mr. Dunn moved to approve the Holiday schedule as presented, seconded by Mr. Novotny.

Vote Ayes 5 Nays 0

Mr. Darter presented and requested approval for an increase in the cash/change drawer to \$500.00. Mr. Novotny moved to increase the cash/change drawer to \$500.00, seconded by Mr. Dunn.

Vote Ayes 5 Nays 0

Mr. Darter presented Tamara Rayburn's award for recognition of valuable contributions to the Keystone Software Systems Advisory Committee.

ATTORNEY'S REPORT:

Mr. Tribbett reported on his conversations with Rural Development with regard to the language in the Phase IV contracts, specifically Exhibit C.

Mr. Darter presented for approval the Phase IV Buffalo Service Area Wastewater Collection and Pumping System Agreement for Professional Engineering Services between TLRSD and GRW Engineers, Inc. Mr. Holderly moved to approve the agreement, seconded by Mr. Novotny.

Vote Ayes 5 Nays 0

Mr. Darter presented for approval the Phase IV GRW service agreement for the staking of the grinders. Mr. Dunn moved to approve the service agreement, seconded by Mr. Mitchell.

Vote Ayes 5 Nays 0

Mr. Darter presented for approval the Phase IV Greeley and Hansen Agreement for Wastewater Treatment Plant Design. Mr. Dunn moved to approve the agreement, seconded by Mr. Holderly.

Vote Ayes 5 Nays 0

ENGINEERS REPORT:

Mr. Wright reported on the status of the Phase IV progress and indicated that there were approximately 1,400 properties identified by using the GIS site and that they have narrowed it down to approximately 1,100 properties to be served.

Mr. Wright further reported that 130 questionnaires as well as 120 easements have been received to-date. He further reported that 650 grinders have been staked.

Mr. Darter suggested that GRW invite the power companies to the next progress meeting to discuss the electric connections.

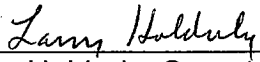
OTHER BUSINESS:

None

PUBLIC COMMENT:

With no further business before the Board, Mr. Mitchell moved for adjournment at 7:50 p.m., seconded by Mr. Novotny.

Vote Ayes 5 Nays 0



Larry Holderly, Secretary

Approved: 

Wayne Garrison, Presiding Officer