

TWIN LAKES REGIONAL SEWER DISTRICT

"Protecting the Environment Today for Tomorrow's Generations"

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BOARD OF TRUSTEES MEETING October 22, 2009

TRUSTEES PRESENT: WAYNE GARRISON PRESIDENT
TOM PASQUALE VICE-PRESIDENT
LARRY HOLDERLY SECRETARY
JOHN MITCHELL BOARD MEMBER
PAT NOVOTNY BOARD MEMBER

ATTORNEY: DONALD TRIBBETT

SUPERINTENDENT: MIKE DARTER

ABSENT: LARRY DUNN TREASURER
JOHN JAMES BOARD MEMBER

Mr. Garrison opened the meeting at 7:00 p.m.

SECRETARY'S REPORT:

Mr. Holderly presented the minutes of the October 8, 2009 meeting for approval. Mr. Novotny moved to approve the minutes, seconded by Mr. Pasquale.

Vote Ayes 5 Nays 0

Mr. Holderly presented the minutes of the Public Hearing, Sewer Rate Ordinance 2009-07 for approval. Mr. Mitchell moved to approve the minutes, seconded by Mr. Novotny

Vote Ayes 5 Nays 0

TREASURER'S REPORT:

Mr. Garrison presented for approval the Operation and Maintenance fund claim voucher in the amount of \$27,492.01. Mr. Novotny moved to approve the Operation and Maintenance fund claim voucher, seconded by Mr. Holderly.

Vote Ayes 5 Nays 0

Mr. Garrison presented for approval the Construction fund claim voucher in the amount of \$43,772.00. Mr. Mitchell moved to approve the Construction fund claim voucher, seconded by Mr. Holderly.

Vote Ayes 5 Nays 0

Mr. Garrison presented for approval the Payroll claim voucher in the amount of \$15,932.63. Mr. Holderly moved to approve the Payroll claim voucher, seconded by Mr. Novotny.

Vote Ayes 5 Nays 0

COMMITTEE REPORTS:

Finance/Insurance Committee:

Mr. Pasquale reports that the Finance Committee met and presents and recommends the 2010 Operation and Maintenance Budget for approval. Mr. Novotny moved to approve the 2010 budget for approval, seconded by Mr. Pasquale.

Vote Ayes 5 Nays 0

Personnel Committee:

Mr. Pasquale reports that the Personnel Committee met and presents the Employee Handbook for approval. Mr. Holderly moved to approve the Employee Handbook for approval, seconded by Mr. Novotny.

Vote Ayes 4 Nays 1 (Mitchell)

Mr. Pasquale reports that the Salary Ordinance has been reviewed by the Personnel Committee and it represents a 2.5% increase from 2009. Mr. Holderly requests approval for Salary Ordinance 2009-08 on first reading, seconded by Mr. Novotny.

Vote Ayes 4 Nays 1 (Mitchell)

Mr. Holderly moved to suspend the rules and move for 2nd reading, seconded by Mr. Novotny.

Vote Ayes 5 Nays 0

Mr. Novotny moved to adopt Salary Ordinance 2009-08 on 2nd reading, seconded by Mr. Holderly.

Vote Ayes 4 Nays 1 (Mitchell)

Mr. Pasquale also reports that he will be working on a small committee to be put together to improve the TLRSD public relations.

Projects Committee:

No report

Review Committee:

No report

Policy Committee:

No report

Assets:

No report

Ex-Officio members: Brayson Hoover, White County Health Dept.

Not present: No report

OLD BUSINESS:

SUPERINTENDENT'S REPORT:

Mr. Darter reports on the incident report.

Mr. Darter reports on the status of the Phase III & IIIB permits and connections. To date, 507 permits have been purchased in White County with 359 connected, leaving 47 permits yet to be purchased. In Carroll County, 1053 permits have been purchased with 773 connected, leaving 118 permits yet to be purchased.

Mr. Darter presents for approval Amendment No. 1 for the Agreement for Professional Engineering Services between TLRSD and Greeley and Hansen, LLC dated April 10, 2008. Mr. Novotny moved to approve Amendment No. 1 as presented, seconded by Mr. Mitchell.

Vote Ayes 5 Nays 0

Mr. Darter presents a copy of Mr. Crown's Certificate of Recognition for valuable input regarding the Keystone Software Advisory Committee.

ATTORNEY'S REPORT:

No report.

ENGINEERS REPORT:

Mr. Tierney presents contracts for Phase IV services. Discussion held. Mr. Tierney to discuss concerns with Rural Development regarding the lump sum contract amount vs. the hourly rate and prepare proposed changes for their review.

OTHER BUSINESS:

None

PUBLIC COMMENT:

None

With no further business before the Board, Mr. Garrison moved for adjournment at 8:25 p.m., seconded by Mr. Novotny.

Vote Ayes 5 Nays 0

Larry Holderly
Larry Holderly, Secretary

Approved: Wayne Garrison
Wayne Garrison, Presiding Officer