

TWIN LAKES REGIONAL SEWER DISTRICT

"Protecting the Environment Today for Tomorrow's Generations"

BOARD OF TRUSTEES MEETING

OCTOBER 10, 2013

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TRUSTEES PRESENT: TOM PASQUALE PRESIDENT
JOHN MITCHELL VICE-PRESIDENT
JAMIE ROUGH TREASURER
LARRY HOLDERLY SECRETARY
LYNN WILSON BOARD MEMBER
DARIN GRIESEY BOARD MEMBER

ABSENT: CHAS TRIPLETT BOARD MEMBER
DONALD TRIBBETT ATTORNEY

SUPERINTENDENT: MIKE DARTER

Mr. Pasquale opened the meeting at 7:00 p.m.

SECRETARY'S REPORT:

Mr. Rough presented and moved to approve the minutes of the September 26, 2013 regular meeting for approval, seconded by Mr. Holderly.

Vote Ayes 5 Nays 0 (Griesey absent for vote)

COMMITTEE REPORTS:

Finance/Asset Committee

Mr. Rough introduced Jason Baker of Invoice Cloud. Mr. Baker gave a presentation to the Board regarding on-line bill payments. Discussion held.

Mr. Rough reported that the committee met on October 8, 2013 to review the capital improvements projected for the 2014 budget. No additional action was taken until personnel committee meets to discuss the 2014 salary ordinance.

The committee also reviewed and discussed the replacement of computer because of the end-of-life of the Windows XP operating platform. The committee unanimously recommended replacing the computers.

Mr. Rough made a motion to approve the purchase of computers, upgrading to the Windows 7 operating platform and accept the quote from Computers Made Easy in an amount not to exceed \$6,261.44, seconded by Mr. Holderly.

Vote Ayes 6 Nays 0

Additionally, the committee was informed of the need to make repairs to Lift Station #2 with a cost of \$6,564.00.

Finally, the committee scheduled another meeting for October 15, 2013 at 10:00 AM.

Personnel Committee:

Mr. Wilson scheduled a committee meeting for October 15, 2013 at 9:00 AM to discuss the 2014 Salary Ordinance.

Projects Committee

Mr. Darter reported on the pole barn re-submittal and status of cabinets and access road at the Boy Scout camp.

Review Committee:

No report

Policy Committee:

No report

Assets Committee:

No report

Legislative Committee:

Mr. Griesey commented on the letter sent to elected officials from a Phase IV customer – Ackerman and response given by the Indiana Regional Sewer District Association. It was reported that after review of the file for this customer, no correspondence or complaints have been submitted to the District.

OLD BUSINESS:

None

SUPERINTENDENT'S REPORT:

Mr. Darter reported on the incident report.

Mr. Darter presented and recommended for approval the annual maintenance agreements with Keystone Software Systems in the amount of \$3,770.00.

Mr. Rough made a motion to approval agreements, seconded by Mr. Holderly.

Vote Ayes 6 Nays 0

Mr. Darter presented and recommended for approval the Heffernan Agreement.

Mr. Mitchell made a motion to approval agreement, seconded by Mr. Holderly.

Vote Ayes 6 Nays 0

ATTORNEY'S REPORT:

No report.

ENGINEERS REPORT:

No report.

OTHER BUSINESS:

Mr. Mitchell commented on the drop box used for payments.

TREASURER'S REPORT:

Mr. Rough presented for approval the Operation and Maintenance fund claim voucher in the amount of \$42,596.72. Mr. Holderly moved to approve the Operation and Maintenance fund claim voucher, seconded by Mr. Mitchell.

Vote Ayes 6 Nays 0

Mr. Rough presented for approval the Phase III fund claim voucher in the amount of \$7,890.00. Mr. Holderly moved to approve the Phase III fund claim voucher, seconded by Mr. Wilson.

Vote Ayes 6 Nays 0

Mr. Rough presented for approval the Payroll claim voucher in the amount of \$25,087.32. Mr. Holderly moved to approve the Payroll claim voucher, seconded by Mr. Griesey.

Vote Ayes 6 Nays 0

Mr. Rough presented for approval the Employee Benefits - INPRS claim voucher in the amount of \$ 3,270.94. Mr. Holderly moved to approve the Employee Benefits - INPRS claim voucher, seconded by Mr. Mitchell.

Vote Ayes 6 Nays 0

Mr. Rough presented for approval the Board of Trustees Payroll claim voucher in the amount of \$450. Mr. Mitchell moved to approve Board of Trustees Payroll claim voucher, seconded by Mr. Wilson.

Vote Ayes 6 Nays 0

Mr. Rough presented for approval the Construction Fund claim voucher in the amount of \$13,000.00. Mr. Holderly moved to approve the Construction Fund claim voucher, seconded by Mr. Wilson.

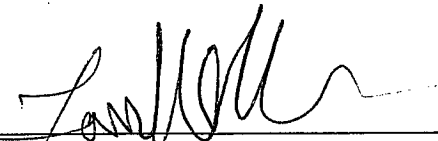
Vote Ayes 6 Nays 0

PUBLIC COMMENT:

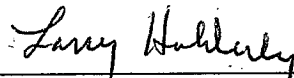
None.

With no further business before the Board, Mr. Rough moved for adjournment at 8:15 p.m., seconded by Mr. Holderly.

Vote Ayes 6 Nays 0



Mr. Pasquale, President

Approved: 

Mr. Holderly, Secretary