

TWIN LAKES REGIONAL SEWER DISTRICT

"Protecting the Environment Today for Tomorrow's Generations"

BOARD OF TRUSTEES MEETING

FEBRUARY 12, 2015

L
R
S
D

TRUSTEES PRESENT:	LYNN WILSON	PRESIDENT
	JAMIE ROUGH	VICE-PRESIDENT
	DARIN GRIESEY	SECRETARY
	LARRY HOLDERLY	TREASURER
	TOM PASQUALE	BOARD MEMBER
	DICK LEIS	BOARD MEMBER

TRUSTEES ABSENT:	LEO BROWN	BOARD MEMBER
------------------	-----------	--------------

ATTORNEY:	DONALD TRIBBETT
-----------	-----------------

MANAGER:	MIKE DARTER
----------	-------------

Mr. Wilson opened the meeting at 8:00 a.m. and thanked Mr. Tribbett for going to the State House to testify with regard to HB 1496.

SECRETARY'S REPORT:

Mr. Griesey presented the minutes of the January 8, 2015 regular meeting for approval. Mr. Pasquale moved to approve the minutes, seconded by Mr. Holderly.

Vote Ayes 5 Nays 0

COMMITTEE REPORTS:

Finance/Asset Committee

Mr. Rough reported that the 2014 Year End Financials/Budget v. Expense were distributed.

Mr. Rough reported that H.J. Umbaugh & Associates will be present to give their presentation.

Personnel/Nominations Committee:

Mr. Wilson appointed the following additional 2015 Committee assignments:

Personnel: Tom Pasquale

Projects: Lynn Wilson, Leo Brown

Legislative: Darin Griesey (Chair), Leo Brown, Tom Pasquale

Review: Dick Leis (Chair), Darin Griesey, Mike Darter

Projects Committee:

No report

Review Committee:

Mr. Darter reported that he met with Mr. Leis with regard to revising the New Connection Procedure. He further reported that he is working on some additional attachments/checklists and hopefully it will be ready for Board review at the next meeting.

Legislative Committee:

No Report

OLD BUSINESS:

Discussion held with regard to online bill pay. Mr. Rough moved to enter into the 2 year contract with Invoice Cloud. Additional questions asked and Mr. Rough requested the most recent contract. Motion tabled.

Mr. John Julien and Mr. Jeff Rowe from H.J. Umbaugh & Associates gave the presentation on the TLRSD proposed projects and refunding of bonds during their review of rates. H.J. Umbaugh & Associates will provide a funding analysis summary by early next week with anticipated savings/timetable.

Mr. Darter provided Mr. Rough with the most recent Invoice Cloud contract. Mr. Rough's motion is back on the floor to enter into the 2 year contract with Invoice Cloud, seconded by Mr. Griesey.

Vote Ayes 3 (Rough/Leis/Griesey) Nays 1 (Pasquale) Abstain 1 (Holderly)

Mr. Pasquale requested an analysis of current, 2014, merchant fees and Invoice Cloud contract fees schedule.

Mr. Rough requested Mr. Tribbett to check on incorporating the change of language possibly needed with regard to the convenience fee(s) associated with Invoice Cloud/online bill pay into the Rate Ordinance.

Mr. Holderly reported that he emailed a draft letter to with information to send to customers notifying them of the changes associated with the new online bill pay program. Mr. Darter reported that Invoice Cloud will notify the customers as part of the contract package and will be given draft language from Mr. Holderly.

SUPERINTENDENT'S REPORT:

Mr. Darter presented the incident report and provided the January 2014-2015 comparison. Discussion was held regarding the 800 N. incident calls. Mr. Darter provided background to the engineers, for analysis and resolution to the problem.

Mr. Darter presented and requested approval to enter into an agreement with RW Gross and Associates to map the grinder units, curb stops, isolation valves, flush connections and air relief valves for the BMB service area in an amount not to exceed \$22,640.00. Discussion held regarding plans to complete an additional

area each year. Mr. Rough moved to enter into the agreement as presented, seconded by Mr. Holderly.

Vote Ayes 5 Nays 0

Mr. Darter reported that Mr. Leo Brown was appointed to the Board; Certificate of Appointment distributed.

ATTORNEY'S REPORT:

Mr. Tribbett reported on the US Postal Service in Buffalo and recommended bring back up at the next meeting with regard to the connection status.

Mr. Tribbett reported on the Ray connection lawsuit; hearing was denied in the Court of Appeals.

Mr. Tribbett reported that he has a few Rule to Show Cause hearings scheduled for tomorrow in Judge Mrzlack's Court with regard to non-compliant connection lawsuits.

Mr. Tribbett reported on the Airport easement; easement reviewed and still working on language issue.

Mr. Tribbett reported on his testimony with regard to HB1496 and his conversation with Representative Lehe.

Mr. Tribbett reported on the 2012-2013 Tax Sale matters. Proposed orders prepared and signed by the Judge. Mr. Tribbett further reported that he was contacted by the Carroll County Attorney and SRI with regard to having a special sale and the conflict it would create via statute requirements and requested to include those sales in the next regular tax sales scheduled for September.

Mr. Tribbett reported that he has had conversations with Mr. Darter regarding liens and property values.

OTHER BUSINESS:

Mr. Wilson commented about looking into the possibility of disconnecting customers if they are not paying as an alternative.

TREASURER'S REPORT:

Mr. Holderly presented for approval the Operation and Maintenance Fund claim voucher in the amount of \$135,825.05. Mr. Rough moved to approve the Operation and Maintenance Fund claim voucher, seconded by Mr. Pasquale.

Vote Ayes 5 Nays 0

Mr. Holderly presented for approval the Payroll claim voucher in the amount of \$61,496.08. Mr. Rough moved to approve the Payroll claim voucher, seconded by Mr. Pasquale.

Vote Ayes 5 Nays 0

Mr. Holderly presented for approval the Employee Benefits –INPRS claim voucher in the amount of \$11,868.55. Mr. Rough moved to approve the Employee Benefits –INPRS claim voucher, seconded by Mr. Leis.


Vote Ayes 5 Nays 0

PUBLIC COMMENT:

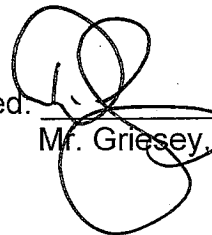
None.

With no further business before the Board, Mr. Rough moved for adjournment at 10:28 a.m., seconded by Mr. Pasquale

Vote Ayes 5 Nays 0



Mr. Wilson, President

Approved.  _____
Mr. Griesey, Secretary