

# TWIN LAKES REGIONAL SEWER DISTRICT

*"Protecting the Environment Today for Tomorrows Generations"*

## BOARD OF TRUSTEES MEETING

November 12, 2015

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TRUSTEES PRESENT:           LYNN WILSON           PRESIDENT  
                                  JAMIE ROUGH           VICE-PRESIDENT  
                                  DARIN GRIESEY        SECRETARY  
                                  LEO BROWN            BOARD MEMBER  
                                  TOM PASQUALE        BOARD MEMBER  
                                  OTTO LEIS            BOARD MEMBER

TRUSTEES ABSENT:           LARRY HOLDERLY       TREASURER

ATTORNEY:                   DONALD TRIBBETT

MANAGER:                   MIKE DARTER

OFFICE FINANCIAL MANAGER: JACKIE FRANKLIN

Mr. Wilson opened the meeting at 8:00 am.

Michael Gaunce, of Insurance Corp of America, gave a presentation on 2016 healthcare for TLRSD employees with options for an HSA or a First Dollar Traditional Plan. Discussion held. Mr. Pasquale made a motion to approve the First Dollar Traditional Plan for 2016 and that the employees contribution would be the average premium for single set at 15% of the average premium and the average premium for family is set at 25% of the average premium, seconded by Mr. Rough.

Vote   Ayes   5        Nays   1

### SECRETARY'S REPORT:

Mr. Grisey presented the minutes of the October 8, 2015 regular meeting for approval. Mr. Grisey moved to approve the minutes, seconded by Mr. Leis.

Vote   Ayes   6        Nays   0

**PUBLIC COMMENT:** None

### COMMITTEE REPORTS:

#### Finance/Asset Committee

Mr. Darter, in Larry Holderly's absence, presented the Umbaugh – Cash Management Quarterly Summary report.

The Finance committee met on October 29, 2015 and a 2016 draft budget was presented and reviewed at that time. The committee recommended passage of the 2016 budget with O&M changing to reflect 2016 health insurance rate changes.

Mr. Leis made a motion to approve, with a second by Mr. Griesey, noting the revision in the benefits line item.

Vote Ayes 6 Nays 0

Personnel/Nominations Committee:

Mr. Rough reported that the committee met on October 13, 2015 to review and discuss the draft salary ordinance. Recommendations were:

1. 2% increase for all employees on 2015 pay rate.
2. Longevity will be added into 2016 biweekly rate.
3. Accounts Receivable Clerk II position will receive an additional \$20.00 biweekly to re-establish pay differential between Accounts Receivable Clerk II and Administrative Assistant position.
4. Section 8 of salary ordinance, longevity, will be deleted in its entirety.

Mr. Rough requested approval for Ordinance 2015-03, Salary Schedule, which was reviewed and recommended by the Personnel Committee and represents a 2% increase for all employees, establishment of pay differential and deletion of longevity pay on first reading, seconded by Mr. Pasquale.

Vote Ayes 6 Nays 0

Mr. Rough moved to suspend the rules and adopt Ordinance 2014-01, Salary Schedule, on second and final reading, seconded by Mr. Brown.

Vote Ayes 6 Nays 0

Mr. Rough move to adopt ordinance 2015-03 on 2<sup>nd</sup> and final reading, second Mr. Leis.

Vote Ayes 6 Nays 0

Mr. Wilson announced that Ordinance 2015-03 had been duly passed and adopted.

Projects Committee:

Mr. Darter reviewed the status of Idaville project.

Mr. Darter also commented that Mr. Holderly would like a meeting on December 8, 2015 with Projects committee to discuss the Snow Ditch 50% level project and design. Committee meeting was set for December 8, 2015 at 8:00 AM. Mr. Tribbett requested to meet with Joe Tierney, GRW, on project after the December 8, 2015 design meeting.

Review Committee:

No Report

Legislative Committee:

No Report

**OLD BUSINESS:**

No Report

**SUPERINTENDENT'S REPORT:**

Mr. Darter presented the incident report.

Mr. Darter presented an Invoice Cloud update on new users and credit card usage since implementation on September 15, 2015.

**ATTORNEY'S REPORT:**

Mr. Tribbett discussed response letter to Ms. Eller, Stevenson's Point LLC, on seasonal rate request. A response will also be drafted and sent to Ms. Eli regarding this complaint.

Mr. Tribbett also gave an update regarding previous Indiana Beach discussion, as well as an update on the Ackerman case.

**TREASURER'S REPORT:**

Mr. Rough presented for approval the Operation and Maintenance Fund claim voucher in the amount of \$ 104,507.92. Mr. Leis moved to approve and seconded by Mr. Griesey.

Vote Ayes 6 Nays 0

Mr. Rough presented for approval the Construction Fund claim voucher in the amount of \$ 129,577.50. Mr. Griesey moved to approve, seconded by Mr. Leis.

Vote Ayes 6 Nays 0

Mr. Rough presented for approval the Employee Payroll claim voucher in the amount of \$ 52,898.10. Mr. Leis moved to approve the Employee Payroll claim voucher, seconded by Mr. Griesey.

Vote Ayes 6 Nays 0

Mr. Rough presented for approval the Payroll Fund – Board of Trustees claim voucher in the amount of \$ 650.00. Mr. Leis moved to approve and seconded by Mr. Griesey.

Vote Ayes 6 Nays 0

Mr. Rough presented for approval the Employee Benefits – INPRS claim voucher in the amount of \$ 7,671.29. Mr. Griesey moved to approve the Employee Benefits – INPRS claim voucher, seconded by Mr. Leis.

Vote Ayes 6 Nays 0


**OTHER BUSINESS:**

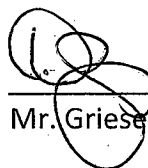
Mr. Darter inquired about the Board's preference regarding disposal of scrap metal generated from operations of the District. Currently, the contracted trash hauler takes when requested by the District. Mr. Pasquale made a motion to get details from Cooper Salvage, Monticello providing a dumpster and payment for the scrap metal, second by Mr. Griesey.

Vote Ayes 6 Nays 0

With no further business before the Board, Mr. Griesey moved for adjournment at 9:40 am, seconded by Mr. Rough.

Vote Ayes 6 Nays 0

  
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Mr. Wilson, President

Approved:   
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Mr. Griesey, Secretary