

# TWIN LAKES REGIONAL SEWER DISTRICT

*"Protecting the Environment Today for Tomorrow's Generations"*

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## BOARD OF TRUSTEES MEETING

May 11, 2017

TRUSTEES PRESENT:	LYNN WILSON	PRESIDENT
	JAMIE ROUGH	VICE-PRESIDENT
	DICK LEIS	TREASURER
	DARIN GRIESEY	SECRETARY
	LEO BROWN	BOARD MEMBER
	DONALD KOLESZAR	BOARD MEMBER
	TOM PASQUALE	BOARD MEMBER

TRUSTEES ABSENT:

ATTORNEY: DONALD TRIBBETT

MANAGER: MIKE DARTER

OFFICE FINANCIAL MANAGER: JACKIE FRANKLIN

Mr. Wilson opened the meeting at 7:00 pm.

### PUBLIC COMMENT:

None

### SECRETARY'S REPORT:

Mr. Wilson asked for a motion to approve the minutes of the April 13, 2017 regular meeting, motion to approve minutes by Mr. Koleszar and seconded by Mr. Leis.

Vote Ayes 7 Nays 0

Jackie Franklin presented insurance quotes from Harmon Insurance, in the amount of \$33,548.00 annually and Heiny Insurance Agency, in the amount of \$28,963.00 annually, guaranteed for 3 years. After review, Mr. Leis made a motion to accept the Heiny quote of \$28,963.00 with a three year rate commitment, seconded by Mr. Rough.

Vote Ayes 7 Nays 0

### COMMITTEE REPORTS:

#### Finance/Asset Committee:

No Report

#### Personnel Committee:

Discussion held on Administrative Assistant I job description and current opening. Mr. Rough made a motion to approve Administrative Assistant I job description from full-time to part-time, seconded by Mr. Leis.

Vote Ayes 7 Nays 0

Mr. Rough asked and set Personnel meeting to discuss the applicants received for the Administrative Assistant I position for May 26, 2017 at 7 am.

Projects Committee:

Mr. Joe Tierney, GRW, gave an update on Snow Ditch project, progress meeting was held on May 5, 2017 and Mr. Tierney requested approval to pay Thieneman Construction Pay Application #4 for Snow Ditch in the amount of \$194,736.32. Mr. Pasquale made a motion to approve, seconded by Mr. Brown.

Vote Ayes 7 Nays 0

Mr. Tierney gave an update on Idaville project; starting to work on wet wells, county road line work is completed and Mr. Tierney requested approval to pay F&K Construction Pay Application #3 for Idaville in amount of \$383,772.42. Mr. Leis made a motion to approve, seconded by Mr. Pasquale.

Vote Ayes 7 Nays 0

Mr. Tierney discussed Railroad Crossing issue for week of May 22, 2017. Fee for flagman is minimum of \$840 per day, and should be an average of 3 to 4 days of work. Discussion held. Mr. Pasquale moved to let railroad pay for flagman, seconded by Mr. Griesey.

Vote Ayes 2 Nays 5

Mr. Leis then made a motion that TLRSD would pay a maximum amount of \$840 per day for flagman and for no more than 5 working days, seconded by Mr. Brown.

Vote Ayes 4 Nays 3

There was also discussion of pump stations; review and submittals, with the possibility of the need for a time extension to the contract.

Review Committee:

No Report

Legislative Committee:

No Report

**OLD BUSINESS:**

Work continues on Discontinuance Policy and discussion held regarding disconnection tags. Mr. Darter will finalize policy in draft form and present at June 8, 2017 board meeting.

Discussion was held on Hanna property sold at Commissioner's Sale, and Mr. Rough made a motion to deny request from purchaser to waive fees, seconded by Mr. Leis.

Vote Ayes 7 Nays 0

**SUPERINTENDENT'S REPORT:**

Mr. Darter discussed Mr. Hunt's request in amount of \$72.70 to be waived from his account. Mr. Rough made a motion to deny request, seconded by Mr. Pasquale.

Vote Ayes 7 Nays 0

Mr. Darter summarized the Operations report; All WWTP are in compliance, Rattlesnake LS #5 had control panel damage by a power surge and was replaced and Rattlesnake LS #2, 3 and 4 all had the VFD reprogrammed.

Mr. Darter reported that Operator training was held on April 17-19, 2017.

Mr. Darter presented the BMB NPDES permit renewal for signature by Mr. Wilson.

**ATTORNEY'S REPORT:**

Mr. Tribbett discussed Lost Acres bankruptcy and noted that it was changed from a Chapter 11 to a Chapter 7 (liquidation).

Mr. Tribbett also discussed Indiana Beach Conservancy District. There will be a hearing on June 6, 2017 at 9:00 am CST.

Mr. Tribbett discussed Mr. Sherman Noble lawsuit against TLRS in amount of \$5,500 for overcharges.

**TREASURER'S REPORT:**

Mr. Leis made a motion to pay all claims as follows:

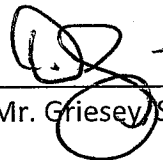
Operation & Maintenance Fund claim voucher in the amount of \$ 199,831.79,  
Construction Fund voucher in the amount of \$ 606,088.74,  
Payroll Fund – Employees claim voucher in the amount of \$ 55,142.48,  
Payroll Fund – Board of Trustees voucher in the amount of \$ 550.00,  
and Employee Benefits – INPRS claim voucher in the amount of \$ 8,469.55, and seconded by Mr. Rough.

Vote Ayes 7 Nays 0

**OTHER BUSINESS:**

With no further business before the Board, Mr. Wilson made a motion to adjourn at 8:44 pm, which was approved by Mr. Rough and seconded by Mr. Griesey.

  
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Mr. Wilson, President

Approved:  \_\_\_\_\_  
Mr. Griesey, Secretary