

# TWIN LAKES REGIONAL SEWER DISTRICT

"Protecting the Environment Today for Tomorrow's Generations"

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## BOARD OF TRUSTEES MEETING

October 12, 2017

TRUSTEES PRESENT:           LYNN WILSON           PRESIDENT  
                                  JAMIE ROUGH           VICE-PRESIDENT  
                                  DICK LEIS              TREASURER  
                                  DONALD KOLESZAR      BOARD MEMBER  
                                  TOM PASQUALE         BOARD MEMBER

TRUSTEES ABSENT:           LEO BROWN             BOARD MEMBER  
                                  DARIN GRIESEY        SECRETARY

ATTORNEY:                   DONALD TRIBBETT

MANAGER:                   MIKE DARTER

OFFICE FINANCIAL MANAGER: JACKIE FRANKLIN

Mr. Wilson opened the meeting at 7:00 pm.

### **PUBLIC COMMENT:**

Robert LaBree gave an update regarding his upcoming purchase of Lost Acres.

### **SECRETARY'S REPORT:**

Mr. Wilson asked for a motion to approve the minutes of the September 14, 2017 regular meeting. Mr. Pasquale made a motion to approve the minutes, seconded by Mr. Rough.

Vote   Ayes   5        Nays   0

### **COMMITTEE REPORTS:**

#### Finance/Asset Committee:

Mr. Leis presented 2018 draft budget and meeting will be on October 17, 2017 at 8:00 am. He also discussed lien list, non compliance and investment summary.

#### Personnel Committee:

Mr. Rough stated that a meeting will be held on October 23, 2017 at 8:00 am.

#### Projects Committee:

Mr. Joe Tierney, GRW, gave an update on Snow Ditch project. Mr. Tierney also requested approval to pay Thieneman Construction Pay Application #9 for Snow Ditch project, Item#2, in amount of \$318,022.25. Mr. Rough made a motion to approve, seconded by Mr. Leis.

Vote Ayes 5 Nays 0

Mr. Tierney also presented Change Order #5 in amount of \$13,115.00 and increasing the contract time by 6 days, relating to pressure relief valves, yard hydrants and relocation of stairs. Mr. Pasquale made a motion to approve, seconded by Mr. Koleszar.

Vote Ayes 5 Nays 0

Mr. Tierney gave an update on Idaville project. Mr. Tierney requested approval to pay F&K Construction Pay Application #9 for Idaville project in amount of \$250,916.81. Mr. Leis made a motion to approve, seconded by Mr. Koleszar.

Vote Ayes 5 Nays 0

Mr. Tierney gave an update on Contract 2 that pump station is up and running and Merrell Bros. is cleaning out tanks.

Review Committee:

No Report

Legislative Committee:

No Report

**OLD BUSINESS:**

Discussion with attorney held regarding uniform termination clause of the Cintas contract. Mr. Rough made a motion to terminate contract with Cintas and accept proposal from Wildman Uniform and Linen, seconded by Mr. Pasquale.

Vote Ayes 5 Nays 0

**SUPERINTENDENT'S REPORT:**

Mr. Darter presented the Incident report.

Mr. Darter presented the Operations report. Mr. Darter reported the Snow Ditch WWTP is now operating in the flow through mode of operation and the Idaville WWTP has been taken offline and Merrell Brothers have been schedule to hauling remaining solids from facility.

Mr. Darter presented a customer written request from Mr. Chaplin to be credited for his expense to resolve drain line issues. Discussion held. Mr. Leis made a motion to deny request of Mr. Chaplin, seconded by Mr. Pasquale.

Vote Ayes 5 Nays 0

Mr. Darter requested approval of the Keystone software annual maintenance agreement. Mr. Leis made a motion to approve, seconded by Mr. Pasquale.

Vote Ayes 5 Nays 0

Mr. Darter presented SUO violation letter for B. Lockhart, sump pump connection.

**ATTORNEY'S REPORT:**

Mr. Tribbett discussed Sherman Noble's letter he sent to IURC and his response to IURC.

Mr. Tribbett discussed disposal of TLRSD propane generator and options to sell; internet site, auctioneer, or put ad in newspaper. Mr. Rough made a motion to declare surplus property, advertise, receive sealed bids via state statues, with a right to reject bids, seconded by Mr. Leis.

Vote Ayes 5 Nays 0

Mr. Tribbett gave an update on Indiana Beach Conservatory District.

Mr. Tribbett also commented on an issue in another district with IURC defining campgrounds.

**TREASURER'S REPORT:**

Mr. Leis made a motion to pay all claims as follows:

Operation & Maintenance Fund claim voucher in the amount of \$ 146,272.15,  
Capital Improvement Fund voucher in the amount of \$ 6,887.00,  
Construction Fund voucher in the amount of \$ 590,549.06,  
Payroll Fund – Employees claim voucher in the amount of \$ 55,645.73,  
Payroll Fund – Board of Trustees voucher in the amount of \$ 350.00,  
and Employee Benefits – INPRS claim voucher in the amount of \$ 8,400.18, and seconded by Mr. Rough.


Vote Ayes 5 Nays 0

**OTHER BUSINESS:**

With no further business before the Board, Mr. Wilson made a motion to adjourn at 8:22 pm, which was approved by Mr. Rough and seconded by Mr. Leis.

Approved: \_\_\_\_\_

Mr. Rough, Vice President

  
\_\_\_\_\_  
Mr. Wilson, President