

TWIN LAKES REGIONAL SEWER DISTRICT

"Protecting the Environment Today for Tomorrow's Generations"

BOARD OF TRUSTEES MEETING

September 14, 2017

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TRUSTEES PRESENT:	LYNN WILSON	PRESIDENT
	JAMIE ROUGH	VICE-PRESIDENT
	DICK LEIS	TREASURER
	DARIN GRIESEY	BOARD MEMBER
	DONALD KOLESZAR	BOARD MEMBER
	TOM PASQUALE	BOARD MEMBER

TRUSTEES ABSENT:	LEO BROWN	SECRETARY
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ATTORNEY:	DONALD TRIBBETT	ABSENT
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MANAGER:	MIKE DARTER
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OFFICE FINANCIAL MANAGER:	JACKIE FRANKLIN
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Mr. Wilson opened the meeting at 7:00 pm.

PUBLIC COMMENT:

SECRETARY'S REPORT:

Mr. Wilson asked for a motion to approve the minutes of the August 10, 2017 regular meeting, Mr. Leis made a motion to approve, seconded by Mr. Pasquale.

Vote Ayes 6 Nays 0

Mr. Wilson asked for a motion to approve the minutes of the Special Meetings, on August 30, 2017, Mr. Leis made a motion to approve, seconded by Mr. Koleszar.

Vote Ayes 6 Nays 0

COMMITTEE REPORTS:

Finance/Asset Committee:

Mr. Leis discussed RD report that was submitted, lien list and summary of investments prepared by H.J. Umbaugh.

Personnel Committee:

No Report

Projects Committee:

Mr. Craig Ferrell, GRW, gave an update on Snow Ditch project; 77% of project is completed and training of equipment to be scheduled. Mr. Ferrell also requested

approval to pay Thieneman Construction Pay Application #8 for Snow Ditch project in amount of \$349,983.82. Mr. Leis made a motion to approve, seconded by Mr. Pasquale.

Vote Ayes 6 Nays 0

Mr. Ferrell gave an update on Idaville project; pump station passed inspection and ready to ship. Mr. Ferrell requested approval to pay F&K Construction Pay Application #7 for Idaville project in amount of \$12,200.00 for meter vault work. Mr. Koleszar made a motion to approve, seconded by Mr. Griesey.

Vote Ayes 6 Nays 0

Mr. Ferrell requested approval to pay F&K Construction Pay Application #8 in amount \$30,623.22 to release retainage for 50% mark of agreement. Mr. Pasquale made a motion to approve, with a second by Mr. Leis.

Vote Ayes 6 Nays 0

Review Committee:

No Report

Legislative Committee:

No Report

OLD BUSINESS:

Discussion held regarding Fall Creek and their disconnection policy, as well as their associated fees.

SUPERINTENDENT'S REPORT:

Mr. Darter presented and discussed the Incident report.

Mr. Darter presented and summarized the Operations report.

Mr. Darter presented two customer written requests from Arteaga and Englert to remove late fees from their accounts. Mr. Pasquale made a motion to reject removal of late fees, seconded by Mr. Leis.

Vote Ayes 6 Nays 0

Mr. Darter discussed Operator uniforms and presented Wildman quote vs Cintas and stated that Wildman is less expensive. This item is tabled until October meeting when attorney can review existing contract with Cintas.

ATTORNEY'S REPORT:

No Report

TREASURER'S REPORT:

Mr. Leis made a motion to pay all claims as follows:

Operation & Maintenance Fund claim voucher in the amount of \$ 128,793.41,

Capital Improvement Fund voucher in the amount of \$ 9,802.40,

Construction Fund voucher in the amount of \$ 422,102.04,

Payroll Fund – Employees claim voucher in the amount of \$ 54,153.58,

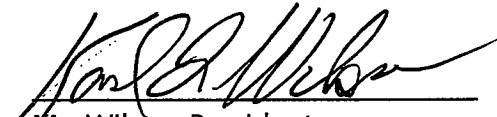
Payroll Fund – Board of Trustees voucher in the amount of \$ 800.00, and

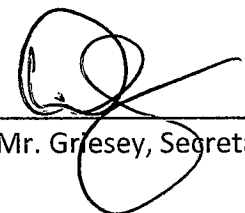
Employee Benefits – INPRS claim voucher in the amount of \$ 8,259.02, and seconded by Mr. Rough.

Vote Ayes 6 Nays 0

OTHER BUSINESS:

With no further business before the Board, Mr. Wilson made a motion to adjourn at 7:45 pm, which was approved by Mr. Griesey and seconded by Mr. Rough.


Mr. Wilson, President

Approved: 
Mr. Griesey, Secretary