

TWIN LAKES REGIONAL SEWER DISTRICT

"Protecting the Environment Today for Tomorrow's Generations"

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BOARD OF TRUSTEES MEETING

2/15/18

TRUSTEES PRESENT: JAMIE ROUGH PRESIDENT
 DICK LEIS VICE-PRESIDENT
 LYNN WILSON SECRETARY
 DONALD KOLESZAR TREASURER
 LEO BROWN BOARD MEMBER
 DARIN GRIESEY BOARD MEMBER

TRUSTEES ABSENT:

ATTORNEY: DONALD TRIBBETT ABSENT

MANAGER: MIKE DARTER

OFFICE FINANCIAL MANAGER: JACKIE FRANKLIN

Mr. Rough opened the meeting at 8:30 am.

PUBLIC COMMENT:

SECRETARY'S REPORT:

Mr. Griesey asked for a motion to approve the minutes of the January 11, 2018 regular scheduled meeting and the minutes of the January 22, 2018 Special Meeting. Mr. Leis made a motion to approve the minutes, seconded by Mr. Wilson.

Vote Ayes 5 Nays 0

COMMITTEE REPORTS:

Finance/Asset Committee:

Mr. Rough gave an update on CD bids and requested purchase of a CD in the amount of \$1.3436 million from the DSR fund for 321 days at 2.07% from Horizon Bank and \$1.75 million from the CIP fund for 6 months at 2.02% from Lake City Bank; Mr. Brown made a motion to approve the purchase of the two (2) CDs, along with the business resolution from Lake City Bank, seconded by Mr. Leis.

Vote Ayes 5 Nays 0

Personnel Committee:

No Report

Projects Committee:

Discussion held regarding a request from Mr. Bob LaBree, Lost Acres, concerning undeveloped sites and reconnection charges of these sites. Mr. Wilson made a motion to approve the recommendation of the Projects Committee; to allow a four year construction period beginning April 1, 2018, with all site developed within that period being billed at the current EDU rate with no reconnection fee. All sites developed after the four year construction period would be charged at the applicable reconnection fee and be bill at the applicable EDU rate. Property owner is responsible for purchasing permit for the inspection of the owners' collector sewer and connection to the grinder unit. Mr. Brown seconded the motion.

Vote Ayes 5 Nays 0

Mr. Tierney requested approval of GRW Contract Modification 1, to move \$7,000.00 from Construction Observation to Construction Administration. Mr. Leis made a motion to approve, seconded by Mr. Wilson.

Vote Ayes 6 Nays 0

Mr. Joe Tierney, GRW, gave an update on Snow Ditch and stated just punch list items remain. Mr. Tierney presented Pay Application #13 in the amount of \$ 14,625.00 payable to Thieneman Construction. Mr. Leis made a motion to approve, seconded by Mr. Brown.

Vote Ayes 6 Nays 0

Mr. Tierney presented Pay Application #14, Partial Retainage Release in the amount of \$117,920.00 payable to Thieneman Construction. Mr. Wilson made a motion to approve, seconded by Mr. Brown.

Vote Ayes 6 Nays 0

Review Committee:

No Report

Legislative Committee:

Mr. Griesey summarized the mid-session legislative update.

OLD BUSINESS:

Board reviewed the Noble decision by the IURC.

Discussion was held on the Cartmell request. Mr. Leis made a motion to approve waiving of late fee, seconded by Mr. Brown.

Vote Ayes 6 Nays 0

Discussion regarding bad debt and it is tabled until a later date.

SUPERINTENDENT'S REPORT:

Mr. Darter discussed Incident and Operations Reports; suction and discharge piping at LS #5 being replaced with work beginning on the replacement of the discharge pipe at LS #3.

Mr. Darter requested approval of CEM Solids Analyzer in amount of \$ 10,975.00 for Snow Ditch. This purchase would be made from CIP Fund. Mr. Wilson made a motion to approve, seconded by Mr. Brown.

Vote Ayes 6 Nays 0

Mr. Darter requested approval of the surge protectors for Snow Ditch in amount of \$13,784.00. This purchase would be made from CIP Fund. Mr. Wilson made a motion to approve, seconded by Mr. Leis.

Vote Ayes 6 Nays 0

Mr. Darter requested approval of Operator Training on May 14-16, 2018 in the amount of \$ 11,560.00 from Wastewater Solutions. Mr. Leis made a motion to approve, seconded by Mr. Wilson.

Vote Ayes 6 Nays 0

ATTORNEY'S REPORT:

No Report

TREASURER'S REPORT:

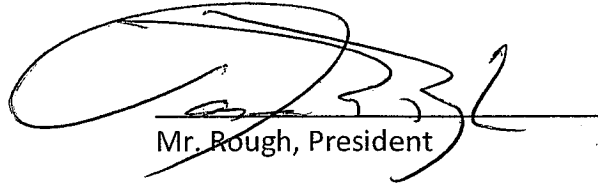
Mr. Koleszar made a motion to pay all claims as follows:
Operation & Maintenance Fund claim voucher in the amount of \$ 121,135.83,
Capital Improvement Fund claim voucher in amount of \$12,023.31,
Construction Fund claim voucher in the amount of \$ 153,315.00,
Payroll Fund – Employees claim voucher in the amount of \$ 58,194.03,
Payroll Fund – Board of Trustees voucher in the amount of \$ 650.00,
Employee Benefits – INPRS claim voucher in the amount of \$ 8,359.90, seconded by Mr. Wilson.

Vote Ayes 6 Nays 0


OTHER BUSINESS:

None

With no further business before the Board, Mr. Rough made a motion to adjourn at 9:11 am, which was approved by Mr. Griesey and seconded by Mr. Brown.



Mr. Rough, President

Approved: 
Mr. Wilson, Secretary