

TWIN LAKES REGIONAL SEWER DISTRICT

"Protecting the Environment Today for Tomorrow's Generations"

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BOARD OF TRUSTEES MEETING 1/11/18

TRUSTEES PRESENT: JAMIE ROUGH PRESIDENT
 DICK LEIS VICE-PRESIDENT
 DONALD KOLESZAR TREASURER
 DARIN GRIESEY BOARD MEMBER

TRUSTEES ABSENT: LEO BROWN BOARD MEMBER
 LYNN WILSON BOARD MEMBER

ATTORNEY: DONALD TRIBBETT ABSENT

MANAGER: MIKE DARTER

OFFICE FINANCIAL MANAGER: JACKIE FRANKLIN

Mr. Rough opened the meeting at 5:30 pm.

Mr. Griesey made a motion to approve new slate of officers; Jamie Rough, President, Otto Leis, Vice President, Donald Koleszar, Treasurer and Lynn Wilson, Secretary, seconded by Mr. Leis.

Vote Ayes 4 Nays 0

PUBLIC COMMENT:

SECRETARY'S REPORT:

Mr. Griesey asked for a motion to approve the minutes of the December 14, 2017 regular meeting, as corrected and presented, and approved by Mr. Leis, and seconded by Mr. Koleszar.

Vote Ayes 4 Nays 0

COMMITTEE REPORTS:

Finance/Asset Committee:

Mr. Leis gave an update on the investment summary, and reinvestment of bonds.

Mr. Koleszar made a motion to transfer \$150,000 reserve fund from State Bank of Burnettsville to Huntington Bank, Indianapolis to add to the Reserve fund for investment, seconded Mr. Leis

Vote Ayes 4 Nays 0

Personnel Committee:

No Report

Discussion held and 2018 Committee assignments are as follows:

Finance – Mr. Koleszar chair, Mr. Leis and Mr. Rough

Projects – Mr. Brown chair, Mr. Leis and Mr. Wilson

Personnel – Mr. Wilson chair, Mr. Rough and Mr. Brown

Legislative & Review – Mr. Griesey chair, Mr. Koleszar

Projects Committee:

Discussion held on Lost Acres regarding electric issue, and committee meeting to be set with owner, Mr. Bob LaBree.

Mr. Darren Wells, GRW, gave an update on Snow Ditch Project.

- Progress meeting was held on 1/5/18.
- Punch list items remain and project is 99.9% complete.
- Completion date is scheduled for 1/19/18.
- Mr. Wells presented change order #9 which add 14 days to final acceptance date, and in lieu of liquidated damages, LD, a no cost trade off for additional work; including baffle removal on clarifiers 1 & 2, RAS/WAS control upgrades, influent flow meter replacement, decant-scum pump switch out.
 - This is a no cost trade with Thieneman and they are willing to waive \$23,000 in work in lieu of \$14,000 of LD.

Mr. Griesey made a motion to approve change order #9, seconded by Mr. Koleszar.

Vote Ayes 4 Nays 0

Mr. Wells presented Pay Application #12 in the amount of \$67,577.60 to Thieneman Construction. Mr. Griesey made a motion to approve, seconded by Mr. Leis.

Vote Ayes 4 Nays 0

Review Committee:

No Report

Legislative Committee:

Mr. Griesey stated bills are currently in legislative session.

OLD BUSINESS:

Discussion held on Lost Acres, Hunt and Culy.

SUPERINTENDENT'S REPORT:

Mr. Darter discussed Incident report and stated 36. Operators are doing well despite cold temperatures.

Mr. Darter summarized the operation report.

Mr. Darter requested approval of the 2018 Legal Retainer in amount of \$2,000.00. Mr. Koleszar made a motion to approve, seconded by Mr. Griesey.

Vote Ayes 4 Nays 0

Mr. Darter requested approval regarding bad debt write offs. Mr. Koleszar made a motion to table until 2/8/18 board meeting, seconded by Mr. Griesey.

Vote Ayes 4 Nays 0

Mr. Darter presented a letter from Ms. Cartmell requesting removal of late fee on her account due to vandalism with mail. Board discussion held and police report requested to consider request.

Mr. Darter presented a letter from Ms. Giovingo requesting removal of late fee on account. Mr. Griesey made a motion to deny request, seconded by Mr. Koleszar.

Vote Ayes 4 Nays 0

ATTORNEY'S REPORT:

No Report

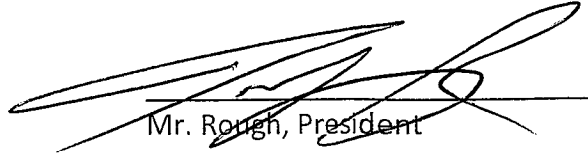
TREASURER'S REPORT:

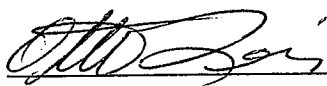
Mr. Koleszar made a motion to pay all claims as follows:
Operation & Maintenance Fund claim voucher in the amount of \$ 115,246.68,
Construction Fund claim voucher in amount of \$67,577.60,
Payroll Fund – Employees claim voucher in the amount of \$ 60,413.40,
Payroll Fund – Board of Trustees voucher in the amount of \$ 450.00,
and Employee Benefits – INPRS claim voucher in the amount of \$ 7,911.33, and
seconded by Mr. Griesey.

Vote Ayes 4 Nays 0

OTHER BUSINESS:

With no further business before the Board, Mr. Rough made a motion to adjourn at 6:34 pm, which was approved by Mr. Griesey and seconded by Mr. Koleszar.


Mr. Rough, President

Approved: 
Mr. Leis, Vice President