

TWIN LAKES REGIONAL SEWER DISTRICT

"Protecting the Environment Today for Tomorrow's Generations"

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BOARD OF TRUSTEES MEETING

7/12/18

TRUSTEES PRESENT:	JAMIE ROUGH	PRESIDENT
	DICK LEIS	VICE-PRESIDENT
	LYNN WILSON	SECRETARY
	DONALD KOLESZAR	TREASURER

TRUSTEES ABSENT:	LEO BROWN	BOARD MEMBER
	DARIN GRIESEY	BOARD MEMBER

ATTORNEY: DONALD TRIBBETT

MANAGER: MIKE DARTER ABSENT

OFFICE FINANCIAL MANAGER: JACKIE FRANKLIN

Mr. Rough opened the meeting at 5:30 pm.

PUBLIC COMMENT:

SECRETARY'S REPORT:

Mr. Wilson asked for a motion to approve the minutes of the June 14, 2018 regular scheduled meeting, Mr. Leis move to approve, seconded by Mr. Koleszar.

Vote Ayes 4 Nays 0

COMMITTEE REPORTS:

Finance/Asset Committee:

CD bids were presented. Mr. Leis made a motion to approve the Lake City bid at 2.61% for 11.5 month term, seconded by Mr. Wilson.

Vote Ayes 4 Nays 0

Reports were given to board for May Financial Statements, Investment Summary, and Lien List.

Personnel Committee:

Board discussion held. Mr. Wilson made a motion to hire Traci Stepp to fill the TLRSD Administrative Assistant I, part-time position, seconded by Mr. Koleszar.

Vote Ayes 3 Nays 1 (Rough)

Mr. Koleszar made a motion to approve paying Manpower in the amount of \$ 2,047.50 for services provided to obtain Administrative Assistant I applicants, seconded by Mr. Leis.

Vote Ayes 3 Nays 1 (Rough)

Projects Committee:

No Report

Review Committee:

No Report

Legislative Committee:

No Report

OLD BUSINESS:

Discussion held regarding Buss property. No further contact has been made since letter to connect was sent.

SUPERINTENDENT'S REPORT:

Mr. Rough presented Incident and Operations reports in Mr. Darter's absence.

Board discussion held regarding purchase of 2 new vehicles and review of current quote. Mr. Koleszar made a motion to obtain a bid on V6 ½ ton truck as well, seconded by Mr. Wilson.

Vote Ayes 4 Nays 0

Mrs. Franklin presented a request from TLRSD customer, Mr. Horvat, to remove late fee from his account. Mr. Leis made a motion to deny this request, seconded by Mr. Wilson.

Vote Ayes 4 Nays 0

Mrs. Franklin presented a request from TLRSD customer, Mrs. Percy, to remove late fee from her account. Mr. Koleszar made a motion to deny this request, seconded by Mr. Wilson.

Vote Ayes 3 Nays 1 (Leis)

ATTORNEY'S REPORT:

Mr. Tribbett gave an update on IURC.

TREASURER'S REPORT:

Mr. Koleszar made a motion to pay all claims as follows:

Operation & Maintenance Fund claim voucher in the amount of \$ 162,101.07,

Capital Improvement Fund voucher in the amount of \$ 9,547.50,

Payroll Fund – Employees claim voucher in the amount of \$ 58,449.15,

Payroll Fund – Board of Trustees voucher in the amount of \$ 250.00,

and Employee Benefits – INPRS claim voucher in the amount of \$ 8,708.08,
seconded by Mr. Wilson.

Vote Ayes 4 Nays 0

OTHER BUSINESS:

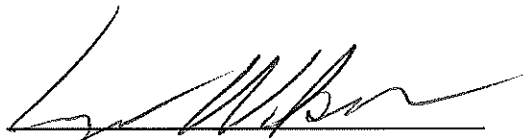
Mr. Rough gave update on Cardinal Copier lease. The original quote was for the correct dollar amount but the model number they provided was incorrect. The correct Model number is 5055, not 4055.

With no further business before the Board, Mr. Rough made a motion to adjourn at 6:30 pm, approved by Mr. Koleszar, and seconded by Mr. Wilson.



Mr. Rough, President

Approved:



Mr. Wilson, Secretary