

TWIN LAKES REGIONAL SEWER DISTRICT

"Protecting the Environment Today for Tomorrow's Generations"

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BOARD OF TRUSTEES MEETING

10/11/18

TRUSTEES PRESENT: JAMIE ROUGH PRESIDENT
 DICK LEIS VICE-PRESIDENT
 LYNN WILSON SECRETARY
 DONALD KOLESZAR TREASURER
 LEO BROWN BOARD MEMBER
 DARIN GRIESEY BOARD MEMBER

TRUSTEES ABSENT: DARIN GRIESEY BOARD MEMBER

ATTORNEY: DONALD TRIBBETT

MANAGER: MIKE DARTER

OFFICE FINANCIAL MANAGER: JACKIE FRANKLIN

Mr. Rough opened the meeting at 5:30 pm.

PUBLIC COMMENT:

Mr. Holmes attended and requested billing cost due to grinder set but no structure. Discussion held. Mr. Leis made a motion to deny the request, seconded by Mr. Brown.

Vote Ayes 5 Nays 0

Mr. Holmes was informed of the Abandonment Policy to stop the billing of the property.

Mr. Holmes requested TLRSD waive installation costs for Madonna Resort and Blue Diamond Resort. Mr. Wilson made a motion to grant waiving of fees; then Mr. Wilson withdrew motion. Mr. Leis then made a motion to deny foregoing fee, seconded by Mr. Brown.

Vote Ayes 5 Nays 0

Mr. LaBree registered to attend but did not.

SECRETARY'S REPORT:

Mr. Wilson asked for a motion to approve the minutes of the September 13, 2018 regular scheduled meeting, approved by Mr. Leis, and seconded by Mr. Koleszar.

Vote Ayes 5 Nays 0

COMMITTEE REPORTS:

Finance Committee:

Mr. Mike Guance, ICA, presented the 2019 medical insurance renewals. Board discussion held. Mr. Koleszar made a motion to remain with Anthem Insurance and the following: each employee will pay 7.5% of their monthly premium cost and each employee will receive HSA funds in the amount of \$1,000.00 for single coverage and \$2,000.00 for child/spouse and/or family coverage, to be deposited into employee HSA accounts at 50% semi-annually, seconded by Mr. Wilson.

Vote Ayes 5 Nays 0

Reports were given to board for August Financial Statements, Investment Summary, Lien List, and Non-Compliant Charges.

Personnel Committee:

The Personnel Committee has reviewed and recommends approval of Salary Ordinance 2018-01 as presented; increase salaries by 3%.

Mr. Darter asked for approval of the first reading of Ordinance 2018-01 and would request that the rules be suspended and the ordinance be read a second time and adopted at this meet.

Mr. Brown made a motion to approve Ordinance 2018-01 on first reading, seconded by Mr. Wilson.

Vote Ayes 5 Nays 0

Mr. Leis made a motion for the rules to be suspended and Ordinance 2018-01 be read a second time and adopted, seconded by Mr. Koleszar.

Vote Ayes 5 Nays 0

Mr. Koleszar asked for adoption of Ordinance 2018-01 on second and final reading. Mr. Wilson made a motion to adopt Ordinance 2018-01, seconded by Mr. Leis.

Vote Ayes 5 Nays 0

Projects:

Review:

Legislative:

OLD BUSINESS:

Board discussion of Kearney and discharge line. Mr. Leis made a motion for a onetime payment for the relocation of the 1 ¼" discharge contingent on easement being signed, seconded by Mr. Brown.

Vote Ayes 5 Nays 0

Projects Committee:

No Report

Review Committee:

No Report

Legislative Committee:

No Report

SUPERINTENDENT'S REPORT:

Mr. Darter presented Incident Report.

Mr. Darter summarized the Operations Report.

Mr. Darter presented a time extension request by Don Andrews for Andrews Lakeside Resort. Mr. Andrews request an extension to connect until May 19, 2019. Discussion was held. Mr. Leis made a motion to approve the time extension, contingent that no rooms will be rented until connection completed, second Mr. Wilson.

Vote Ayes 5 Nays 0

Mr. Darter requested approval of the 2019 Operation and Maintenance Budget. Mr. Koleszar made a motion to approve, seconded by Mr. Brown.

Vote Ayes 5 Nays 0

Mr. Darter requested approval of annual Keystone Maintenance Agreement Contract in amount of \$4,940.00 to support software usage. Mr. Leis made a motion to approve, seconded by Mr. Koleszar.

Vote Ayes 5 Nays 0

ATTORNEY'S REPORT:

Mr. Tribbett discussed Desch complaint and letter received from attorney Phillips. Non-compliance fee applied if not connected within 90 days.

Mr. Tribbett gave an update on Fountain Trust foreclosure.

Mr. Tribbett gave an update on CWREMC's request for additional information and board had discussion. Mr. Koleszar made a motion to deny CWREMC's request as information is on property record card, seconded by Mr. Wilson.

Vote Ayes 5 Nays 0

TREASURER'S REPORT:

Mr. Koleszar made a motion to pay all claims as follows:

Operation & Maintenance Fund claim voucher in the amount of \$ 154,611.02,
Payroll Fund – Employees claim voucher in the amount of \$ 59,027.02,
Payroll Fund – Board of Trustees voucher in the amount of \$ 400.00,
and Employee Benefits – INPRS claim voucher in the amount of \$ 8,692.13,
seconded by Mr. Wilson.

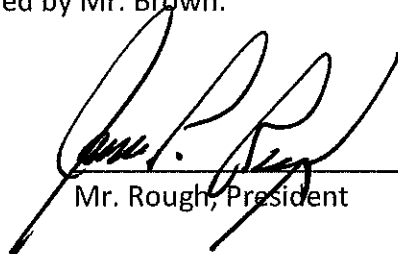
Vote Ayes 5 Nays 0

OTHER BUSINESS:

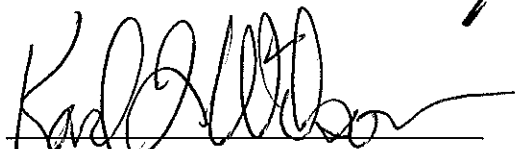
Update of IBCD; 7 permits have been issued, 23 owners responded, and 3 unclaimed letters.

Mr. Rough discussed two contracts that need to be bid out for 2019: cleaning services and trash removal. Both will be advertised in local newspapers as request for bid.

With no further business before the Board, Mr. Rough made a motion to adjourn at 6:42 pm, approved by Mr. Wilson, and seconded by Mr. Brown.



Mr. Rough, President

Approved: 

Mr. Wilson, Secretary