

TWIN LAKES REGIONAL SEWER DISTRICT

"Protecting the Environment Today for Tomorrows Generations"

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BOARD OF TRUSTEES MEETING

8/9/18

TRUSTEES PRESENT:	JAMIE ROUGH	PRESIDENT
	DICK LEIS	VICE-PRESIDENT
	LYNN WILSON	SECRETARY
	DONALD KOLESZAR	TREASURER
	LEO BROWN	BOARD MEMBER
	DARIN GRIESEY	BOARD MEMBER

TRUSTEES ABSENT:

ATTORNEY: DONALD TRIBBETT

MANAGER: MIKE DARTER

OFFICE FINANCIAL MANAGER: JACKIE FRANKLIN

Mr. Rough opened the meeting at 5:30 pm.

SECRETARY'S REPORT:

Mr. Wilson asked for a motion to approve the minutes of the July 12, 2018 regular scheduled meeting, approved by Mr. Leis, and seconded by Mr. Brown.

Vote Ayes 5 Nays 0

Mr. Wilson asked for a motion to approve the minutes of the August 6, 2018 special board meeting to hire Rebecca White for Administrative Assistant I position, approved by Mr. Koleszar, and seconded by Mr. Brown.

Vote Ayes 4 Nays 0 Abstain 1 (Leis)

PUBLIC COMMENT:

Sue Ferraro attended and described issue at 3524 E Bailey Rd with her property regarding building issue due to easement location. Board discussion held. Mr. Darter will follow up after reviewing customer file and property documents.

Mr. Griesey arrived to the Board meeting at 5:35 pm.

COMMITTEE REPORTS:

Finance/Asset Committee:

CD bids were presented for reinvestment of Capital Improvement Funds. Mr. Koleszar made a motion to approve the Lake City bid at 2.6% to reinvest \$1,750,000.00 plus interest for 6 month term, seconded by Mr. Leis.

Vote Ayes 6 Nays 0

Mr. Koleszar made a motion to accept the Business Resolution for Lake City Bank CD, seconded by Mr. Griesey.

Vote Ayes 6 Nays 0

The following reports were provided to the Board; June Financial Statements, Investment Summary, Lien List, and Non-Compliant Charges.

Office/Financial Manager gave a memo to the Board to correct the May 2018 O&M voucher that was printed, signed and approved for incorrect month. Mr. Leis made a motion to approve the correct O&M Docket for May 2018, seconded by Mr. Koleszar.

Vote Ayes 6 Nays 0

Office/Financial Manager was notified by SBOA that TLRSD would be audited for the 2017 calendar year by an outside accounting firm, Crowe LLP, so SBOA would be in compliance with S&P Reporting. Mr. Griesey made a motion to approve the Crowe LLP agreement, seconded by Mr. Wilson.

Vote Ayes 6 Nays 0

Personnel Committee:

No Report

Projects Committee:

No Report

Review Committee:

No Report

Legislative Committee:

No Report

OLD BUSINESS:

Horvat and Percy denial letters were mailed out.

SUPERINTENDENT'S REPORT:

Mr. Darter summarized the Incident Report.

Mr. Darter summarized the Operations Report, noting that there was a water line leak that was fixed, at the Rattlesnake Creek WWTP and a compliance inspection by IDEM for the Rattlesnake Creel WWTP.

Mr. Darter presented TLRS customer, Mr. Steve Allen, request to have his late fee in the amount of \$14.54 removed on his account. Mr. Brown made a motion to approve, seconded by Mr. Wilson.

Vote Ayes 6 Nays 0

ATTORNEY'S REPORT:

Mr. Tribbett gave an update on Indiana Beach Conservancy District; bill of sale received so payment would be made to transfer the public sewer back to TLRS.

Mr. Tribbett gave an update on Richard Ray, Hruska and Snowberger.

Mr. Tribbett gave an update on Lakeland RSD.

TREASURER'S REPORT:

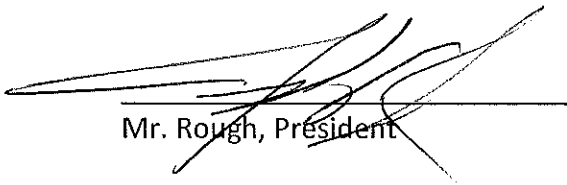
Mr. Koleszar made a motion to pay all claims as follows:
Operation & Maintenance Fund claim voucher in the amount of \$ 200,173.55,
Capital Improvement Fund voucher in the amount of \$ 6,132.00,
Construction Fund voucher in the amount of \$ 4,130.00,
Payroll Fund – Employees claim voucher in the amount of \$ 57,323.26,
Payroll Fund – Board of Trustees voucher in the amount of \$ 450.00,
and Employee Benefits – INPRS claim voucher in the amount of \$ 8,608.44,
seconded by Mr. Wilson.

Vote Ayes 6 Nays 0

OTHER BUSINESS:

With no further business before the Board, Mr. Rough made a motion to adjourn at 6:28 pm, approved by Mr. Griesey, and seconded by Mr. Brown.

Approved:


Mr. Wilson, Secretary
Mr. Rough, President