

# TWIN LAKES REGIONAL SEWER DISTRICT

*"Protecting the Environment Today for Tomorrow's Generations"*

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## BOARD OF TRUSTEES MEETING

2/13/20

TRUSTEES PRESENT:	OTTO LEIS	PRESIDENT
	JAMIE ROUGH	VICE-PRESIDENT
	JOSHUA DIGGS	SECRETARY
	DONALD KOLESZAR	TREASURER
	JAN FAKER	BOARD MEMBER

TRUSTEES ABSENT:	ROBERT HOUSER	BOARD MEMBER
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ATTORNEY:	DONALD TRIBBETT
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MANAGER:	MIKE DARTER
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OFFICE FINANCIAL MANAGER:	JACKIE FRANKLIN
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Mr. Leis opened the meeting at 5:30 pm.

### **PUBLIC COMMENT:**

Mr. Patel, Summer Haven, asked for penalties and additional charges to be removed. Board discussion held. Mr. Rough made a motion to table until Mr. Patel is connected, seconded by Mr. Diggs.

Vote Ayes 5 Nays 0 Abstain 1 (Mr. Koleszar)

### **OLD BUSINESS:**

Mr. Tribbett gave an update on connection lawsuits and keeping track of deadlines.

### **COMMITTEE REPORTS:**

#### Projects Committee:

Mr. Joe Tierney, GRW, discussed Asset Management/Facilities Planning which include identifying Capital Improvement Projects. Discussion included reviewing data for growth, treatment facilities, future permit requirement regulations, field visits to develop alternatives to improve and develop implementation schedules, loans for projects, and regarding assets that need to be fixed as critical vs non-critical. The Board asked Mr. Tierney to prepare a sample report and pricing for their review.

#### Finance Committee:

Reports were given to board for December 31, 2019 Year End Financials, Lien List, Quarterly Investment Summary, and Non-Compliant Charges.

#### Personnel Committee:

No Report

**SECRETARY'S REPORT:**

Mr. Leis asked for a motion to approve the minutes of the January 9, 2020 regular scheduled meeting. Mr. Rough made a motion to approve the minutes, seconded by Mr. Koleszar.

Vote Ayes 5 Nays 0

Review Committee:

No Report

Legislative Committee:

No Report

Executive Committee:

No Report

**SUPERINTENDENT'S REPORT:**

Mr. Darter summarized the Incident Report.

Mr. Darter summarized the Operations Report; all plants in compliance. 14.2 million gallons water treated.

Mr. Rough interjected that when he personally needed grinder service, his grinder was taken care of, a door tag was left, and TLRSD staff were very professional.

Mr. Darter presented the 2020 Operator Training Agreement with WSI in amount of \$11,560.00. Mr. Rough made a motion to approve, seconded by Mr. Koleszar.

Vote Ayes 5 Nays 0

**ATTORNEY'S REPORT:**

Mr. Tribbett discussed Upper Hambridge Transfer Station title and easement. Description by surveyor said that owner needs to transfer for easement. Mr. Leis made a motion for Mr. Darter to contact Mr. Kaminsky, seconded by Mr. Rough.

Vote Ayes 5 Nays 0

**TREASURER'S REPORT:**

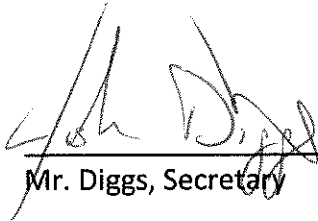
Mr. Koleszar made a motion to pay all claims as follows:  
Operation & Maintenance Fund claim vouchers in the amount of \$ 189,393.14,  
Capital Improvement Fund in the amount of \$ 53,777.00,  
Payroll Fund - Board of Trustees claim voucher in the amount of \$ 200.00,

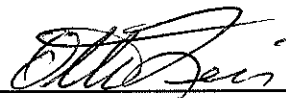
Payroll Fund – Employees claim voucher in the amount of \$ 58,521.53,  
and Employee Benefits – INPRS claim voucher in the amount of \$ 8,742.76,  
seconded by Mr. Rough.

Vote Ayes 5 Nays 0

**OTHER BUSINESS:**

With no further business before the Board, Mr. Leis made a motion to adjourn at  
6:59 pm.

  
Mr. Diggs, Secretary

  
Mr. Leis, President