

TWIN LAKES REGIONAL SEWER DISTRICT

"Protecting the Environment Today for Tomorrows Generations"

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BOARD OF TRUSTEES MEETING

10/8/20

TRUSTEES PRESENT: DICK LEIS PRESIDENT
 DONALD KOLESZAR TREASURER
 JAN FAKER BOARD MEMBER
 ROBERT HOUSER BOARD MEMBER

TRUSTEES ABSENT: JAMIE ROUGH VICE-PRESIDENT
 JOSHUA DIGGS SECRETARY
 AARON RUEMLER BOARD MEMBER

ATTORNEY: DONALD TRIBBETT

MANAGER: MIKE DARTER

OFFICE FINANCIAL MANAGER: JACKIE FRANKLIN

Mr. Leis opened the meeting at 5:38 pm.

PUBLIC COMMENT:

Mr. Tim Miller requested reimbursement for past three year's billing amount paid; said he did not use grinder. He notified TLRSD that his grinder was not functioning properly and TLRSD operator notated on incident report that there was no electric connected to grinder. TLRSD was not aware of any issues until Mr. Miller's phone call.

Correspondence in file indicated that he did not abandon property, therefore owes billing amount. Mr. Koleszar made a motion to deny request and amend to say not to forgive or credit account and TLRSD will bill Mr. Miller for reconnection of electric in amount of \$685.00, seconded by Mr. Houser.

Vote Ayes 4 Nays 0

OLD BUSINESS:

Mr. Tribbett provide additional information regarding Commissioner Sale write-offs as uncollectible in amount of \$4,198.34. Mr. Koleszar made a motion to approve write-offs in the amount of \$4,198.34, seconded by Mr. Houser.

Vote Ayes 4 Nays 0

SECRETARY'S REPORT:

Mr. Leis asked for a motion to approve the minutes of the September 10, 2020 regular scheduled meeting with one correction. Mrs. Faker made a motion to approve the corrected minutes, seconded by Mr. Houser.

Vote Ayes 4 Nays 0

COMMITTEE REPORTS:

Finance Committee:

Mr. Edwin Buswell, KIRPC, gave presentation to board on OCRA grant. Discussion held regarding income survey and number of people in household to qualify. Mr. Koleszar made a motion to approve Income Survey, seconded by Mr. Houser.

Vote Ayes 4 Nays 0

Mr. Jeff Rowe, Bakertilly, gave presentation on Bond Refunding and rate analysis.

The 2021 Draft Budget was presented and will be discussed at committee meeting.

Mr. Koleszar presented Investment Summary, August 2020 Financials, Non-Compliance charges, Investment Advisor brochure, and Lien list.

Mr. Darter presented the 2021 health insurance policy. The recommendation from Mr. Mike Guance, ICA, is to remain with Anthem BCBS with an annual increase of 13.75%. Mr. Houser made a motion to accept Anthem BCBS health insurance for 12/1/20 – 11/30/21, seconded by Mrs. Faker.

Vote Ayes 4 Nays 0

Personnel Committee:

Mrs. Faker made a motion to approve Ordinance 2020-01 on first reading, seconded by Mr. Koleszar.

Vote Ayes 4 Nays 0

Project Committee:

Mr. Joe Tierney, GRW, presented the draft Master Utility Plan. Mr. Koleszar made a motion for GRW to prepare documents for the Upper Hambridge Transfer station survey and plat, seconded by Mr. Houser.

Vote Ayes 4 Nays 0

ATTORNEY'S REPORT:

Mr. Tribbett discussed connection lawsuits; Bhavani Corp will be on November 13, 2020.

Grillo property sold on tax sale with a surplus in amount of \$2,165.74 so Tribbett filed writ of execution on October 1, 2020. Mr. Tribbett filed motion on October 8, 2020 that TLRS liens are superior to others owed.

Mr. Tribbett discussed Desch lawsuit, and on October 22, 2020, Mr. Tribbett will take Desch deposition.

Review Committee:

No Report

Legislative Committee:

No Report

Executive Committee:

No Report

SUPERINTENDENT'S REPORT:

Mr. Darter summarized the Incident Report.

Mr. Darter summarized the Operations Report. 13.341 million gallons of water treated; seal coating of parking lots completed; plants running well and operators working hard.

Mr. Darter presented Mr. Hoefler's request to remove his late fee. Mr. Koleszar made a motion to deny, seconded by Mr. Houser.

Vote Ayes 4 Nays 0

Mr. Darter presented Invisible Fence's request for billing adjustment. Discussion held. Mr. Koleszar made a motion to deny request, seconded by Mr. Houser.

Vote Ayes 4 Nays 0

Mr. Darter presented Keystone/Boyce Software Annual Maintenance Agreement for 2021 in the amount of \$ 5,600.00. Mrs. Faker made a motion to approve, seconded by Mr. Koleszar.

Vote Ayes 4 Nays 0

TREASURER'S REPORT:

Mr. Koleszar made a motion to pay all claims as follows:


Operation & Maintenance Fund claim voucher in the amount of \$ 177,896.36,
Capital Improvement Fund claim voucher in the amount of \$ 63,643.85,
Payroll Fund – Board of Trustees claim voucher in the amount of \$ 650.00
Payroll Fund – Employees claim voucher in the amount of \$ 58,556.24
and Employee Benefits – INPRS claim voucher in the amount of \$ 8,704.97,
seconded by Mr. Houser.

Vote Ayes 4 Nays 0

OTHER BUSINESS:

With no further business before the Board, Mr. Leis made a motion to adjourn at 7:51 pm.


Mr. Leis, President


Mr. Koleszar, Treasurer