

TWIN LAKES REGIONAL SEWER DISTRICT

"Protecting the Environment Today for Tomorrows Generations"

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BOARD OF TRUSTEES MEETING

2/11/21

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| TRUSTEES PRESENT: | DICK LEIS | PRESIDENT |
| | DONALD KOLESZAR | TREASURER |
| | JAN FAKER | BOARD MEMBER |
| | ROBERT HOUSER | BOARD MEMBER |
| | AARON RUEMLER | BOARD MEMBER |

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| TRUSTEES ABSENT: | JAMIE ROUGH | VICE-PRESIDENT |
| | JOSHUA DIGGS | SECRETARY |

ATTORNEY: DONALD TRIBBETT

MANAGER: MIKE DARTER

OFFICE FINANCIAL MANAGER: JACKIE FRANKLIN

Mr. Leis opened the meeting at 5:30 pm.

PUBLIC COMMENT:

Mrs. Tina Gray requested removal of repair charges in amount of \$1,800.00. Board discussion held; will take under advisement and send to Review committee for further discussion.

Mr. James Gray requested late fee in amount of \$7.27 be removed from his account. Board discussion held and will send to Review committee for further discussion.

OLD BUSINESS:

SECRETARY'S REPORT:

Mr. Leis asked for a motion to approve the minutes of the January 14, 2021 regular scheduled meeting, Mr. Koleszar made a motion to approve, seconded by Mr. Houser

Vote Ayes 5 Nays 0

COMMITTEE REPORTS:

Finance Committee:

Mr. Koleszar presented November 2020 financials, Investment Summary, Quarterly Investment Summary, Non-Compliance charges, and Lien list.

Personnel Committee:

Mr. Houser presented for approval the recommendation of the committee for COVID 19 Protocol as follows:

1. Extend the FFCRA from January 1, 2021 through the first quarter of 2021, March 31, 2021.
2. Paid leave entitlement of 26.7 hours of paid sick leave based on the employees' regular rate of pay through March 31, 2021.
3. Qualifying reasons for leave related to COVID-19:
 - a. Is subject to a Federal, State or local quarantine or isolation order related to COVID-19;
 - b. Has been advised by a health care provider to self-quarantine related to COVID-19; or
 - c. Is experiencing COVID-19 symptoms and is seeking medical diagnosis.

Mrs. Faker made a motion to approve the recommendations, seconded by Mr. Ruemler.

Vote Ayes 5 Nays 0

Project Committee:

Mr. Joe Tierney, GRW, gave an update on the upper Jacobs and Oakdale lift station projects; now in design phase. Offer made to the property owner for the Upper Jacobs lift station.

Need to survey forcemain route for an additional 10 ft easement along Freeman road, Chalmers road and Oakdale road. Mr. Koleszar made a motion to proceed with survey and prepare documents to obtain right of way for the forcemain, seconded by Mr. Ruemler.

Vote Ayes 5 Nays 0

OCRA grant update – from the surveys received; the area doesn't look to qualify for the grant.

Review/Legislative Committee:

No Report

Executive Committee:

No Report

SUPERINTENDENT'S REPORT:

Mr. Darter summarized the Incident Report.

Mr. Darter gave summarized the Operations Report; 13.87 million gallons of water treated; PLC and software upgraded at booster stations.

Mr. Darter presented Rudo request. Mr. Koleszar made a motion to deny removal of penalty, seconded by Mrs. Faker

Vote Ayes 5 Nays 0

Mr. Darter presented King request. Mr. Koleszar made a motion to deny removal of penalty, seconded by Mr. Ruemler.

Vote Ayes 5 Nays 0

Mr. Darter presented outstanding check write-offs for 2018/2019 for Accounts Payable checks not cashed in amount of \$374.71. Mr. Koleszar made a motion to write off checks, seconded by Mrs. Faker.

Vote Ayes 5 Nays 0

Mr. Darter presented uncollectible accounts, in the amount of \$314.94 (2 accounts). The District has exhausted all means for collection. Mrs. Faker made a motion to write off account balances, seconded by Mr. Houser.

Vote Ayes 5 Nays 0

ATTORNEY'S REPORT:

Mr. Tribbett discussed Upper Jacobs Lift Station. Offer made to the Kaminsky trust on January 4, 2021 with 30 days to respond. To date, no response to the offer has been received. Mr. Tribbett will see if he can reach the Kaminskys to determine if they intend to respond to the offer.

Mr. Tribbett discussed Desch response received to motion for partial summary judgment. A telephonic hearing on the motion is set for February 22, 2021, with a second setting of March 18, 2021. Trial is set for May 10, 2021.

Mr. Tribbett discussed the meeting with the county commissioners regarding the Zorica subdivision. Board discussion held. The discussion centered primarily around a concern that persons could purchase lots in Zorica Subdivision, install onsite septic systems at considerable expense, and later be required to abandon those systems if a public sewer became available, incurring additional costs in the process. Homeowners in various subdivisions have made similar complaints in the past when their subdivision was incorporated into a sewer project. A common theme of those complaints has been that, when the homeowners installed onsite septic systems, they were not aware that they could later be required to abandon their onsite systems and connect to the public sewer. The board members agreed that, for the sake of complete transparency, something should be done to make sure purchasers of lots in Zorica Subdivision are aware of what could occur in the future.

Mr. Ruemler made a motion to have Mr. Tribbett prepare an affidavit for Zorica subdivision in regard to future connection to the public sewer, for signature by the president of the Board, and for recording in the county recorder's office, seconded by Mr. Houser.

Vote Ayes 5 Nays 0

TREASURER'S REPORT:

Mr. Koleszar made a motion to pay all claims as follows:
Operation & Maintenance Fund claim voucher in the amount of \$ 102,367.07,
Payroll Fund – Board of Trustees claim voucher in the amount of \$ 500.00
Payroll Fund – Employees claim voucher in the amount of \$ 61,208.20,
and Employee Benefits – INPRS claim voucher in the amount of \$ 9,036.66,
seconded by Mr. Ruemler.

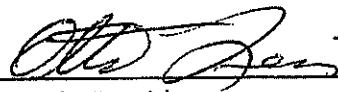
Vote Ayes 5 Nays 0


OTHER BUSINESS:

Mr. Leis gave an update regarding January 15, 2021 meeting with CWREMC.

The review committee will meet on February 19, 2021 at 9:00 am to discuss Mrs. Tina Gray and Mr. James Gray public comments.

With no further business before the Board, Mr. Leis made a motion to adjourn at 7:21 pm.


Mr. Leis, President


Mr. Ruemler, Secretary