

TWIN LAKES REGIONAL SEWER DISTRICT

"Protecting the Environment Today for Tomorrow's Generations"

BOARD OF TRUSTEES MEETING

1/11/24

TRUSTEES PRESENT:	BRUCE WILSON	PRESIDENT
	BRAD WARD	VICE PRESIDENT
	MARTIN WELSH	SECRETARY
	JANET FAKER	TREASURER
	LORI AUSTIN	BOARD MEMBER
	DICK LEIS	BOARD MEMBER

TRUSTEES ABSENT:	BRIAN GIBSON	BOARD MEMBER
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ATTORNEY:	DONALD TRIBBETT
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MANAGER:	MIKE DARTER
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OFFICE/HR/FINANCIAL MANAGER: JACKIE FRANKLIN

Mr. Leis opened the meeting at 5:30 pm.

Mr. Leis asked for Nominations for New Officers for 2024. Board discussion held. Mr. Leis nominated Mr. Wilson for President. Mr. Ward made a motion to approve the nomination and elect Mr. Wilson as President, seconded by Mrs. Faker.

Vote Ayes 5 Nays 0 Abstain (1) Mr. Wilson

Mrs. Faker nominated Mr. Ward for Vice President. Mr. Leis made a motion to approve the nomination and elect Mr. Ward as Vice President, seconded by Mr. Welsh.

Vote Ayes 6 Nays 0

Mr. Ward nominated Mrs. Faker for Treasurer. Mr. Wilson made a motion to approve the nomination and elect Mrs. Faker as Treasurer, seconded by Mr. Leis.

Vote Ayes 6 Nays 0

Mrs. Faker nominated Mr. Welsh for Secretary. Mr. Wilson made a motion to approve the nomination and elect Mr. Welsh as Secretary, seconded by Mrs. Faker.

Vote Ayes 6 Nays 0

Mr. Leis made a motion to close nominations, seconded by Mrs. Faker.

Vote Ayes 6 Nays 0

PUBLIC COMMENT:

OLD BUSINESS:

SECRETARY'S REPORT:

Mr. Welsh asked for a motion to approve the minutes of the December 7, 2023 regular scheduled meeting. Mr. Ward made a motion to approve, seconded by Mr. Leis.

Vote Ayes 6 Nays 0

COMMITTEE REPORTS:

Personnel Committee:

None

Finance Committee:

Mr. Darter presented Debt Service Reserve CD bid results. CD bid chosen is with Centier Bank at 5.35% with a maturity date of 12/30/2024 in the amount of \$1,154,600.00.

Mrs. Faker presented November 2023 Financials, Investment Summary, December 2023 and January 2024 Liens, and Disbursement Request – Excess DSR Funds.

Project Committee:

Mr. Joe Tierney, GRW, gave a project update. Board discussion held. Mr. Tribbett gave 3 options for proceeding with project. Board discussion again held. Mr. Ward made a motion to have Mr. Tribbett request a meeting with Rothenberger Construction's attorney, seconded by Mr. Welsh.

Vote Ayes 6 Nays 0

Review Committee:

No Report

Legislative Committee:

No Report

Executive Committee:

No Report

SUPERINTENDENT'S REPORT:

Mr. Darter summarized the Incident Report; 38 calls. Mr. Darter explained the Pump Replacement Program – approximately 200 replaced per year are purchase to replace grinder pumps that are economical to rebuild. The pumps are retired from service, reusable parts salvaged, then scrapped.

Mr. Darter presented customer request from Mr. Allen to remove late fees on his account. Board discussion held. Mr. Leis made a motion to deny request, seconded by Mr. Ward.

Vote Ayes 6 Nays 0

Mr. Darter presented new phone system quotes. Board discussion held. Mr. Leis made a motion to purchase new phone system from Wyatt Communications in the amount of \$332.50 per month, and \$500.00 installation cost, seconded by Mr. Welsh.

Vote Ayes 6 Nays 0

Mr. Darter presented purchase request of switch needed for new phone system from Brand Tech in the amount of \$530.58. Mr. Ward made a motion to approve, seconded by Mr. Leis.

Vote Ayes 6 Nays 0

Mr. Darter presented WSI Training Agreement in 2024 for Operators in the amount of \$11,560.00 to be held from April 9, 2024 to April 11, 2024. Mr. Leis made a motion to approve, seconded by Mr. Ward.

Vote Ayes 6 Nays 0

Mr. Darter presented Annual Summation of plants; all performed well.

ATTORNEY'S REPORT:

Mr. Tribbett presented his 2024 Attorney Retainer Agreement in the amount of \$3,000.00. Mr. Leis made a motion to approve, seconded by Mrs. Faker.

Vote Ayes 6 Nays 0

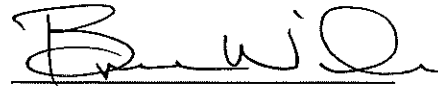
TREASURER'S REPORT:

Mrs. Faker made a motion to pay all claims as follows:
Operation & Maintenance Fund claim voucher in the amount of \$ 119,474.66,
Capital Improvement Fund claim voucher in amount of \$ 13,410.89,
Payroll Fund – Board of Trustees claim voucher in the amount of \$ 500.00,
Payroll Fund – Employees claim voucher in the amount of \$ 63,287.35,
and Employee Benefits – INPRS claim voucher in the amount of \$ 10,164.15,
seconded by Mr. Leis.

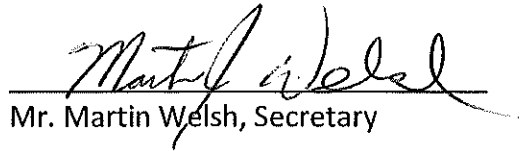
Vote Ayes 6 Nays 0

OTHER BUSINESS:

With no further business before the Board, Mr. Wilson made a motion to adjourn at 6:32 pm.



Mr. Bruce Wilson, President



Mr. Martin Welsh, Secretary