

# TWIN LAKES REGIONAL SEWER DISTRICT

*"Protecting the Environment Today for Tomorrow's Generations"*

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## BOARD OF TRUSTEES MEETING

3/14/24

TRUSTEES PRESENT:	BRAD WARD	VICE PRESIDENT
	MARTIN WELSH	SECRETARY
	JANET FAKER	TREASURER
	LORI AUSTIN	BOARD MEMBER
	BRIAN GIBSON	BOARD MEMBER
	DICK LEIS	BOARD MEMBER

TRUSTEES ABSENT:	BRUCE WILSON	PRESIDENT
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ATTORNEY:	DONALD TRIBBETT
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MANAGER:	MIKE DARTER
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OFFICE/HR/FINANCIAL MANAGER: JACKIE FRANKLIN

Mr. Ward opened the meeting at 5:30 pm.

### **PUBLIC COMMENT:**

Mr. Carl Lucas, TLRSD customer, discussed drop box payment issue, and inquired regarding grinder hookup in his area.

### **OLD BUSINESS:**

#### **SECRETARY'S REPORT:**

Mr. Welsh asked for a motion to approve the minutes of the February 8, 2024 regular scheduled meeting. Mrs. Faker made a motion to approve, seconded by Mr. Leis.

Vote    Ayes    6            Nays    0

Mr. Welsh asked for a motion to approve the minutes of the February 28, 2024 scheduled Executive Session meeting. Mrs. Faker made a motion to approve, seconded by Mr. Leis.

Vote    Ayes    6            Nays    0

Mr. Welsh asked for a motion to approve the minutes of the February 28, 2024 scheduled Special meeting. Mrs. Faker made a motion to approve, seconded by Mr. Leis.

Vote    Ayes    6            Nays    0

**COMMITTEE REPORTS:**

Personnel Committee:

None

Finance Committee:

Mrs. Faker presented 2023 Annual Financial Report in Gateway, Budget v Expense 4<sup>th</sup> Quarter 2023, December 2023 Financials, January 2024 Financials, February 2024 Financials, February Investment Summary and March Liens.

Review Committee:

No Report

Legislative Committee:

No Report

Executive Committee:

No Report

**SUPERINTENDENT'S REPORT:**

Mr. Darter summarized the Incident Report; 51 calls.

Mr. Darter presented TLRSD customer Mr. Land's request to remove late fees on his account. Board discussion held. Mr. Leis made a motion to deny request, seconded by Mrs. Austin.

Vote    Ayes    6            Nays    0

Mr. Darter presented Baker Tilly Rate Study Agreement, in the amount not to exceed \$12,000.00. A rate study is commissioned every two years per the bond ordinance. Mr. Leis made a motion to approve, seconded by Mr. Welsh.

Vote    Ayes    6            Nays    0

Mr. Darter presented Professional Services Agreement quotes to construct pole barn at Rattlesnake WWTP. Mr. Leis made a motion to approve Jones, Petrie, Rafinski (JPR), in the amount of \$5,300.00, seconded by Mrs. Faker.

Vote    Ayes    6            Nays    0

Mr. Darter presented request to solicit quotes for two (2) new ½ ton, 4x4, extended cab trucks. TLRSD will trade in 2019 truck with estimated 116,000+ miles, and keep 2013 truck with 80,000 miles. Mrs. Faker made a motion to approve obtaining quotes, seconded by Mrs. Austin.

Vote Ayes 6 Nays 0

**ATTORNEY'S REPORT:**

Mr. Tribbett gave an update on Fain lawsuit. Mr. Fain signed agreement not to proceed further litigation.

Mr. Tribbett gave an update on Rothenberger; a Declaratory Judgment Lawsuit was filed and Hanover Surety has 23 days to file answer from receipt of document.

**TREASURER'S REPORT:**

Mrs. Faker made a motion to pay all claims as follows:

Operation & Maintenance Fund claim voucher in the amount of \$ 164,129.01,  
Capital Improvement Fund claim voucher in amount of \$ 52,212.55,  
Payroll Fund – Board of Trustees claim voucher in the amount of \$ 1,500.00,  
Payroll Fund – Employees claim voucher in the amount of \$ 104,288.60,  
and Employee Benefits – INPRS claim voucher in the amount of \$ 16,475.19,  
seconded by Mr. Leis.


Vote Ayes 6 Nays 0


Project Committee:

Mr. Joe Tierney, GRW, gave a project update. Board discussion held.

**OTHER BUSINESS:**

With no further business before the Board, Mr. Ward made a motion to adjourn at 6:25 pm.

  
Mr. Brad Ward, Vice President

  
Mr. Martin Welsh, Secretary